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All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

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New York Marriott Marquis
January 27 - 29, 2017

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One Place for Exhibit Planning Ordering and Management

Expresso[SM] by GES is a simple to navigate, picture-driven system customized specifically for your show.

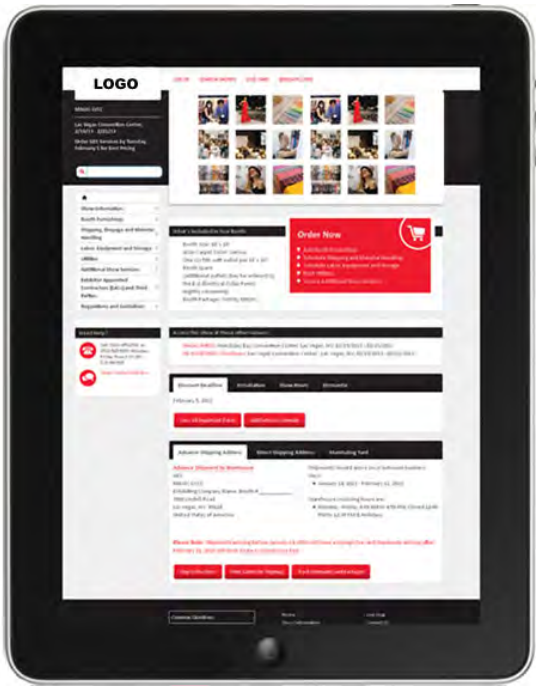
It's more than just your exhibitor manual online.
Exhibitors can:

- Order exhibit products and services for multiple booths
- View account order history
- View important show and event information
- Track small packages and inbound shipments
- Download the show schedule into Outlook or iCalendar
- Print shipping labels
- Chat with our award-winning GES National Servicenter[SM]

Order Everything You Need for Your Show

Online

- Go to https://e.ges.com/081600494/esm
- Log in or sign up with a new account
- Browse products and services and you will be guided through the ordering process



Show Information

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
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January 27 - 29, 2017

Questions?



- Chat with us http://www.ges.com/chat
- Contact us online: https://e.ges.com/081600494/contactus/esm

Official Service Provider

Global Experience Specialists, Inc. (GES)
7000 Lindell Road
Las Vegas, NV 89118-4702

Phone (in USA): 800.475.2098
FAX (in USA): 866.329.1437
International Calls: 702.515.5970
International Faxes: 702.263.1520

GES will be onsite to assist you in coordinating any last minute services, order additional products, and to answer any questions you may have.

Show Information

Booth Size:	8' x 10'
Backwall Drape:	Black
Sidewall Drape:	Black

1 - 6' Black Skirted Table
2 - Plastic Contour Chairs
1 - Wastebasket
1 - Booth ID Sign

Discount Deadline Date

Thursday, January 5 GES orders must be received with payment by this date.

Exhibitor Move In

Thursday, January 26 10:00 AM - 5:00 PM

Show Hours

Friday, January 27 9:30 AM - 5:00 PM
Saturday, January 28 9:30 AM - 5:00 PM
Sunday, January 29 9:30 AM - 1:30 PM

Exhibitor Move Out

Sunday, January 29 1:30 PM - 4:30 PM

Facility Clear

Sunday, January 29 4:30 PM All exhibitor materials must be removed.

Carrier Pick Up Post-Show from Warehouse

Monday, January 30 8:00 AM Carrier pick-up post show from warehouse begins.
Monday, January 30 4:30 PM Carrier pick-up post show from warehouse ends.

In addition, carriers must be directed to pick up outbound shipments at the GES warehouse. Shipments that that are loaded at the facility will be charged a 30% surcharge.

Shipping Addresses: Use provided Shipping Labels in this Exhibitor Services Manual to expedite handling

Advance Shipments to Warehouse/ Post Show Pickup:

c/o GES
New York Podiatric Clinical Conference and Exhibition
(Your Company Name & Booth Number)
203 Kuller Rd.
Clifton, NJ 07011
USA

Shipments should arrive on or between:

December 22 - January 23, 2017
Hours for receiving are Monday - Friday, 8:00 AM - 4:30 PM
The GES Advance Warehouse will be CLOSED December 23 & 26, 2016 and January 2, 2017 in observance of the Holidays.

No Direct Shipping Notification:

Attention

All exhibit materials must be sent in advance to the GES warehouse. Due to limited street access and dock availablity, direct to showsite shipments will not be accepted at the New York Marriott Marquis. New York Marriott Marquis may not have the capabilities to receive nor have adequate storage space for exhibitor materials. Any materials shipped to the New York Marriott Marquis will be consigned to GES and you will be billed higher material handling charges by GES and a 30% ($50.00 minimum) surcharge. Exhibitors may also be billed an additional receiving charge by the New York Marriott Marquis for any items sent directly to the New York Marriott Marquis.

Important Freight Information

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Important information regarding Inbound and Outbound Freight

Due to limited street access, dock and storage availability, direct shipments will not be accepted at the New York Marriott Marquis.

Inbound Freight
Please make arrangements with your carrier to deliver all shipments to the GES Advanced Receiving Warehouse at 203 Kuller Rd., Clifton, NJ 07011, starting December 22, 2016 until January 23, 2017.

The GES Advance Warehouse will be CLOSED December 23 & 26, 2016 and January 2, 2017 in observance of the Holidays.

Outbound Freight
For Outbound shipments, carriers must pick up all shipments at the GES Advanced Receiving Warehouse at 203 Kuller Rd., Clifton, NJ 07011, starting January 30, 2017 at 8:00 AM.

All Shipments must be picked up no later than January 30, 2017 by 4:30 PM or they will be re-routed via GES Logistics.

Warehouse Hours of Operation are Monday - Friday, 8:00 AM - 4:30 PM. All drivers must check in at the GES Warehouse by 2:00pm to guarantee same day loading or unloading. Trucks signing in after 2:00 PM may be charged at the overtime rate.

If you have any questions regarding this procedure, please call the GES National Servicenter or contact us: http://e.ges.com/081600494/contactus

A 30% ($50.00 minimum) surcharge will apply for shipments inadvertently delivered directly to the facility.

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General Information

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

What is an Official Service Provider?

- GES has been selected as the Official Service Provider by the show organizer to design and produce your show.
- We can save you time and money with our insight and experience of the show process. As the Official Service Provider GES will assist you in your pre-show planning from start to finish.
- We are at your service for all your exhibiting needs.

GES Show Services

- Booth Furniture and Accessories
- Custom Exhibits
- Graphics
- Installation and Dismantle Services

Work Zone



- Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present on the show floor at their own risk.

How Can I Order My Show Services?



Expresso is GES' planning, ordering and management system. Order everything you need for your tradeshow exhibits, view account order history, download the show schedule and more.

- Go to https://e.ges.com/081600494/esm
- Log in or sign up with a new account
- Browse products and services and you will be guided through the ordering process



GES National Servicenter® provides consistency and continuity of customer service for exhibitors at shows:

- Phone: (800) 475-2098 / Fax: (866) 329-1437
- International phone: (702) 515-5970 / Fax: (702) 263-1520
- Contact us online: https://e.ges.com/081600494/contactus/esm

GES Servicenter® is onsite to place any last minute orders and provide show information while at showsite.

Exhibitor Services

- Our Exhibitor Services team is responsible for answering exhibitor questions, processing your orders and handling any special requests.

Tips for New Exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

First Time Exhibitors

Exhibiting for the first time can be confusing and stressful. GES is here to make your ordering process as simple and stress free as possible. GES will be onsite at your show to assist you in coordinating any last minute services, order additional products and answer any questions you may have. Save money by ordering early! Order by the Discount Deadline of January 5, 2017 for best pricing.

For quick and easy ordering, visit the Expresso online ordering site: http://e.ges.com/081600494/esm

Details Matter When Shipping

Material Handling is the unloading of your exhibit materials. The service includes delivery to your booth, handling of empty containers to and from storage and removal of your materials from your booth for reloading onto your outbound carrier. This is not to be confused with the cost to transport your exhibit material to and from the event.

- Unloading the freight and delivery to your booth is not included. Avoid unexpected costs at show site and estimate the cost for this service. http://e.ges.com/081600494/item/200500
- We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.
- Save by combining shipments. A minimum charge applies for each shipment under 200 lbs.
- Make sure that a Bill of Lading is filled out completely for each shipment.
- Confirm that your driver has the correct dates and times that your shipment needs to be delivered and picked up.
- Use provided shipping labels to make sure show name, booth number and other vital information is provided.

Shipping, Drayage and Material Handling: http://e.ges.com/081600494/shippinghandling/esm

Dot Your I's and Cross Your T's

Please be aware that a valid credit card is required for all forms of payment. We require your credit card charge authorization to be on file with GES even if you are paying by check or wire transfer.

- Make sure your credit card information is complete and correct, including the expiration date.
- Review GES Payment Policy and the Terms and Conditions of Contract
- Clearly indicate when paying by check. All check payments should be returned to:

  Global Experience Specialists, Inc. (GES)
  Bank of America
  P.O. Box 96174
  Chicago, IL 60693

Bank ACH/wire transfer payment information

Beneficiary: c/o Bank of America 901 Main Street, TX1-492-07-14 Dallas, TX 75202-3714 USA Telephone # 702-263-2795 or 702-914-5112	Global Experience Specialists (GES) Account #: 7188101819 Wire ABA Routing #: 026009593 ACH ABA Routing #: 071000039 SWIFT Address: BOFAUS3N CHIPS Address: 0959	If requested, following is the physical address for routing identifiers: Bank of America, Wire Transfer-Customer Services 2000 Clayton Road Concord, CA 94520 USA

For ACH/Wire Transfer send the following information to GES via email to Cash Application Team at cashapplication@ges.com.

- Exhibiting company name, show name, show facility
- Date and amount of wire transfer
- Bank and country where transfer originated

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No Tipping Required

GES work rules prohibit the solicitation or acceptance of tips in cash, products or gifts of any kind by any employee. Our employees are paid appropriate wages denoting professional status; therefore, tipping of any kind is not allowed.

Where Did My Crates Go?

After your exhibit is set-up and your products displayed, you must place "empty" stickers on your empty containers for storage during the show. At show site a kiosk with a floor plan and color coded "empty" stickers will be available. Crews will clear the floor of all "empty" stickered containers to clear room for other freight.

- Simply write your booth number, company and show name on the sticker and place the container in the aisle. It will be stored throughout the exposition and then returned to your booth upon show close.
- Place stickers on all 4 sides of the crate.
- Please label your empty containers as soon as possible to keep your area clear and make it easier to prepare your booth.

Don't Forget to Take Out the Trash

Exhibitors planning on disposing of booth properties and/or floor covering at the end of the show should pre-order this service. In the event that excessive booth properties and/or floor covering are abandoned/left on the floor at the conclusion of a move-out, a dumpster fee will be billed to the exhibiting company.

Keeping Up Appearances

Pay close attention to your booth size when ordering items based on booth sq. footage or quantity of decorating items. Please do not order more than what will comfortably fit in your space.

- Exhibitors that order two (2) – standard pre-cut carpet pieces should keep in mind that there will be a visible seam where the pieces of carpet are placed together. GES cannot guarantee that carpet colors will be an exact match due to dye lot differences.
- Order just enough carpet to fit your standard booth space. A 10’ x 10’ booth should not order 10’ x 20’ carpet.
- We custom cut carpet to fit your needs.

It’s All About the Padding

Ordering carpet for your booth? Think about what kind padding you need if you are going to be on your feet a lot. That little extra cushion can make all the difference at the end of the day.

Carpet and Padding: http://e.ges.com/081600494/carpet/esm

What Goes Up Must Come Down

If labor is needed for your booth space at the time of move-in, you will also need labor for move-out. Remember, what you put up must be taken down.

- See Labor Information form for rules specific to your show. Work rules can vary based on show location.
- Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by GES.
- All rates are subject to change if necessitated by increased labor and material costs.
- Pre-order labor to save.

Labor Services: http://e.ges.com/081600494/LaborandEquipment/esm

Payment and Credit Card Charge Authorization

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Form Deadline Date:
January 5, 2017

Exhibiting Firm Company Name | Name of Primary Contact | Booth Number

Street Address | City/State/ZIP | Primary Contact Phone | Email

Phone | Fax | Name of Secondary Contact (Optional)

Name of Contact at Booth/Showsite | Phone | Secondary Contact Phone | Email

Please indicate if you will be using a Third Party for billing of services:
☐ No ☐ Yes - Please return Third Party Billing Request form

GES invoice Sent to:
☐ Primary Contact ☐ Secondary Contact

Payment Information

- Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card, check or bank wire transfer, however, we require your credit card charge authorization to be on file with GES.
  Only submitting your Credit Card Authorization? Do it online: http://e.ges.com/081600494/item/2222
- All balances must be paid at the conclusion of the event. You agree to late fees up to 1.5% per month on any balance not paid at the conclusion of the event, or balance left without appropriate credit card on file.
- For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.
- GES will charge a convenience fee for each request to reprocess payment to an alternate credit card in order to cover incremental processing costs. An alternate credit card is a credit card different than the one used to process your initial payment in accordance with GES payment policy. The convenience fee will be quoted at the time your request is made to reprocess payment. The convenience fee will be added to your account balance and settled utilizing the new credit card provided.

GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest Hotline at (866) 225-8230 to report fraudulent or unethical behavior.

Bank ACH/Wire Transfer Payment Information

Beneficiary:
c/o Bank of America
901 Main Street, TX1-492-07-14
Dallas, TX 75202-3714 USA
Telephone # 702-263-2795 or 702-914-5112

Global Experience Specialists, Inc. (GES)
Account #: 7188101819
Wire ABA Routing #: 026009593
ACH ABA Routing #: 071000039
SWIFT Address: BOFAUS3N
CHIPS Address: 0959

If requested, following is the physical address for routing identifiers:
Bank of America, Wire Transfer-Customer Services
2000 Clayton Road, Concord, CA 94520 USA

For ACH/Wire Transfer send the following information to GES via email to Cash Application Team at cashapplication@ges.com.

- Exhibiting company name, show name, show facility, and booth number
- Date and amount of wire transfer
- Bank and country where transfer originated

Credit Card Charge Authorization (Required for All Forms of Payment)

All information must be provided. Your order will not be processed if any information is missing. We require your credit card charge authorization to be on file with GES even if you are paying by check or bank wire transfer.

Cardholder Name - Please Print

Billing Address

City | State | Zip/Postal Code

Account Number | Expiration Date (MM/YY)

☐ MasterCard ☐ VISA ☐ American Express
☐ Corporate Card ☐ Personal Card

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events.

Please Sign X

Cardholder Signature

Cardholder Name - Please Print | Date (MM/DD/YY)

Check Number | Check Dated

Total Check Payment $

Total Credit Card Payment $

Review and Return

Credit Card Payments Return to Fax: 866.329.1437 • International Fax: 702.263.1520

Check Payments Return to Global Experience Specialists, Inc. (GES) • Bank of America P.O. Box 96174, Chicago, IL 60693

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Domestic Third Party Billing Request

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Form Deadline Date:
January 5, 2017

Company Name | Email | Phone Number | Booth Number

Return this form when a third party (any party other than exhibiting company) ("AGENT") should be billed for services.

Step 1. Provide the Exhibiting Company contact information and signature

Exhibiting Company Name

Exhibiting Company Address | City | State | Zip/Postal Code

Phone | Fax | Contact's Email Address

Please Sign X

Exhibiting Company Authorized Signature

Exhibiting Company Authorized Name - Please Print | Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events and have advised all of my AGENTS of the same.

Step 2. Check services below to invoice to the Third Party

☐ **All Services** If the Third Party is not to be invoiced for "All Services" please select specific services below. Exhibitor will need to complete Payment and Credit Card Authorization and submit with this form if third party is not to be invoiced for all services.

☐ Exhibit Systems ☐ GES Logistics ☐ I & D Labor ☐ Forklift Labor ☐ Material Handling ☐ Rental Carpet
☐ Rental Furniture ☐ Signs
☐ Other *(Please Specify)*

Step 3. Provide the Third Party contact information

Third Party Company Name

Third Party Company Address | City | State | Zip/Postal Code

Phone | Fax | Contact's Email Address

Step 4. Complete Third Party Credit Card Charge Authorization with signature

Cardholder Name - Please Print

Billing Address

City | State | Zip/Postal Code

Account Number | Expiration Date (MM/YY)

☐ MasterCard ☐ VISA ☐ American Express

☐ Corporate Card ☐ Personal Card

Please Sign X

Third Party Cardholder's Signature

Third Party Cardholder's Name - Please Print | Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events.

GES reserves the right to deny any Third Party Billing Request that is not complete or received by the deadline date. **It is understood and agreed that the Exhibiting Company is ultimately responsible for payment of charges for services requested by Exhibiting Company or its Agents, and for all acts and/or omissions of its Agents.** If an Agent does not pay the invoice before the last day of the show, charges will revert to the Exhibiting Company. All Invoices are due and payable upon receipt. GES Terms & Conditions of Contract, and GES' Payment Policy apply to both the Exhibiting Company and all Agents. We require your complete credit card information even if you are paying by check or bank wire transfer.

Review and Return:

Return to Fax: 866.329.1437 • International Fax: 702.263.1520

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International Third Party Billing Request

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Form Deadline Date:
January 5, 2017

Company Name | Email | Phone Number | Booth Number

Return this form when a third party (any party other than exhibiting company) ("AGENT") should be billed for services.

Step 1. Provide the Exhibiting Company contact information and signature

Exhibiting Company Name

Exhibiting Company Address | City | State | Zip/Postal Code

Phone | Fax | Contact's Email Address

Account Number

Expiration Date MM/YY

☐ MasterCard ☐ VISA ☐ American Express ☐ Corporate Card ☐ Personal Card

Please Sign X

Exhibiting Company Authorized Signature

Exhibiting Company Authorized Name - Please Print | Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events and have advised all of my AGENTS of the same.

Step 2. Check services below to invoice to the Third Party

☐ **All Services** If the Third Party is not to be invoiced for "All Services" please select specific services below. Exhibitor will need to complete Payment and Credit Card Authorization and submit with this form if third party is not to be invoiced for all services.

☐ Exhibit Systems ☐ GES Logistics ☐ I & D Labor ☐ Forklift Labor ☐ Material Handling ☐ Rental Carpet
☐ Rental Furniture ☐ Signs
☐ Other *(Please Specify)*

Step 3. Provide the Third Party contact information

Third Party Company Name

Third Party Company Address | City | State | Zip/Postal Code

Phone | Fax | Contact's Email Address

Step 4. Complete Third Party Credit Card Charge Authorization with signature

Cardholder Name - Please Print

Billing Address

City | State | Zip/Postal Code

Account Number

Expiration Date MM/YY

☐ MasterCard ☐ VISA ☐ American Express ☐ Corporate Card ☐ Personal Card

Please Sign X

Third Party Cardholder's Signature

Third Party Cardholder's Name - Please Print | Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events and have advised all of my AGENTS of the same.

GES reserves the right to deny any Third Party Billing Request that is not complete or received by the deadline date. **It is understood and agreed that the Exhibiting Company is ultimately responsible for payment of charges for services requested by Exhibiting Company or its Agents, and for all acts and/or omissions of its Agents.** If an Agent does not pay the invoice before the last day of the show, charges will revert to the Exhibiting Company. All Invoices are due and payable upon receipt. GES Terms & Conditions of Contract, and GES' Payment Policy apply to both the Exhibiting Company and all Agents. We require your complete credit card information even if you are paying by check or bank wire transfer.

Review and Return:

Return to Fax: 866.329.1437 • International Fax: 702.263.1520

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Carpet

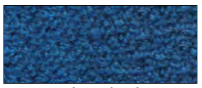
Standard

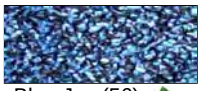
13 oz. is conventional filament nylon carpet that is re-used for pre-cut sizes and new for custom-cut orders.

Includes:

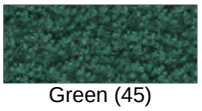
- 13 oz. 100% recyclable color options include Blue Jay, Pepper, and Black.
- Custom Cut includes 4 mil poly covering
- Available in pre-cut sizes
- Installation and pick-up at the close of the show
- Front edge taping

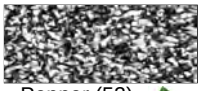

Black (41)

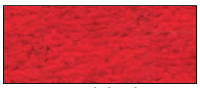

Blue (42)


Blue Jay (56)


Gray (40)


Green (45)


Pepper (52)

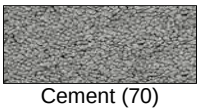

Red (49)

Plush

26 oz. premium carpet is 100% recyclable. Same industry tradeshow performance standards as conventional carpet, but helps to reduce the volume of excess materials from entering landfills.

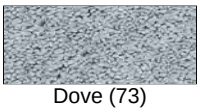
Includes:

- 26 oz. 100% recyclable carpet
- 4 mil poly covering for protection
- Anti-static treatment
- 3M Scotchgard™ protection
- Installation and pick-up at the close of the show
- Front edge taping

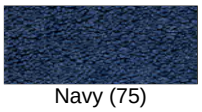

Cement (70)

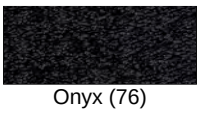

Charcoal (71)

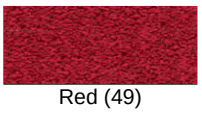

Cobalt (72)

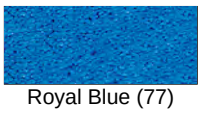

Dove (73)


Lava Rock (74)


Navy (75)


Onyx (76)


Red (49)


Royal Blue (77)


Silky Beige (78)


Silver (79)


Snow (80)

Ultra Plush

50 oz. premium carpet is 100% recyclable. Same industry tradeshow performance standards as conventional carpet, but helps to reduce the volume of excess materials from entering landfills.

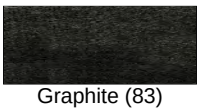
Includes:

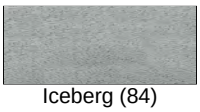
- 50 oz. 100% recyclable carpet
- 4 mil poly covering for protection
- Anti-static treatment
- 3M Scotchgard™ protection
- Installation and pick-up at the close of the show
- Front edge taping

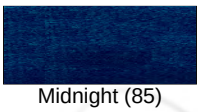

Bisque (81)

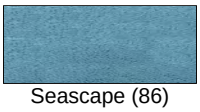

Black (41)


Cabernet (82)


Graphite (83)


Iceberg (84)


Midnight (85)


Seascape (86)


Sterling (87)


Teal (55)

The leaf symbol indicates recyclable or eco-friendly materials, per manufacturer's specifications.

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Carpet Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Discount Deadline Date:
January 5, 2017

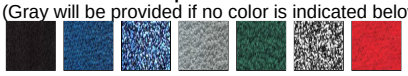
Company Name | Email | Phone Number | Booth Number

Easy Ordering Tips:

- All prices include delivery, rental, and removal.
- Return your orders three (3) weeks before show move-in to ensure availability. At show site color options and grades may not be available and substitutions might be necessary.
- Do you have a booth larger than 300 Sq. Ft., an island or peninsula? Order Custom-Cut carpet! (Minimum 100 Sq. Ft. order required.)

Carpet

13 oz. Color Options
(Gray will be provided if no color is indicated below)

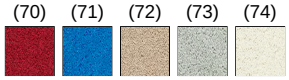


(41) (42) (56) (40) (45) (52) (49)

26 oz. Plush Color Options
(Dove will be provided if no color is indicated below)



(70) (71) (72) (73) (74) (75) (76)

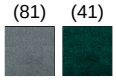


(49) (77) (78) (79) (80)

50 oz. Ultra Plush Color Options
(Iceberg will be provided if no color is indicated below)



(81) (41) (82) (83) (84) (85) (86)



(87) (55)

Item Code	Description	Color Code	Discount ($)	Regular ($)	Qty	Tax %	Total
5001	Pre-Cut 13 oz. Standard Carpet 10'x10'		**406.00**	564.00		8.875	$
5002	Pre-Cut 13 oz. Standard Carpet 10'x20'		**813.00**	1,130.00		8.875	$
5003	Pre-Cut 13 oz. Standard Carpet 10'x30'		**1,220.00**	1,700.00		8.875	$
5015	Pre-Cut 13 oz. Standard Carpet 8'x10'		**406.00**	564.00		8.875	$
5018	Pre-Cut 13 oz. Standard Carpet 8'x20'		**813.00**	1,130.00		8.875	$
5019	Pre-Cut 13 oz. Standard Carpet 8'x30'		**1,220.00**	1,700.00		8.875	$

Calculate Sq. Ft. = Width _____ X Length _____ = _____ Total Sq. Ft.

Item Code	Description	Color Code	Discount ($)	Regular ($)	Sq. Ft.	Tax %	Total
5000	13 oz. Carpet Custom-Cut, Per Sq.Ft.		**8.55**	11.90		8.875	$
5006	26 oz. Plush Carpet Custom-Cut, Per Sq.Ft.		**13.25**	18.45		8.875	$
5007	50 oz. Ultra Plush Carpet Custom-Cut, Per Sq.Ft.		**15.50**	21.55		8.875	$

Item Code	Description	Discount ($)	Regular ($)	Sq. Ft.	Tax %	Total
500400	Carpet Padding, 1/2" Thick, Per Sq.Ft.	**3.21**	4.46		8.875	$

Item Code	Description	Discount ($)	Regular ($)	Sq. Ft.	Tax %	Total
500410	Carpet Plastic Covering, Per Sq.Ft.	**1.61**	2.24		8.875	$

Electrical or Utilities Under Carpet?

☐ Yes ☐ No

Total and Sign: Return to Fax: 866.329.1437 • International Fax: 702.263.1520

Please Sign

X _____
Authorized Signature

_____
Authorized Name - Please Print | Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events.

Total Payment Enclosed $

Cancellation Policy: Custom Size Booth Carpet cancelled after being cut will be charged **100%**. All other carpet cancelled will be charged 50% of original price after move-in begins and **100%** of orignal price after installation.

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Carpet Package Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Discount Deadline Date:
January 5, 2017

Company Name | Email | Phone Number | Booth Number

Easy Ordering Tips:

- All prices include delivery, rental, and removal.
- Return your orders three (3) weeks before show move-in to ensure availability. At show site some colors and grades may not be available and substitutions might be necessary.
- A minimum of 100 square feet is required for all custom-cut carpet package orders.

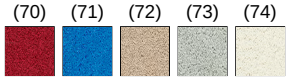
Carpet Packages

13 oz. Color Options
(Gray will be provided if no color is indicated below)


(41) (42) (56) (40) (45) (52) (49)

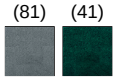
26 oz. Plush Color Options
(Dove will be provided if no color is indicated below)


(70) (71) (72) (73) (74) (75) (76)


(49) (77) (78) (79) (80)

50 oz. Ultra Plush Color Options
(Iceberg will be provided if no color is indicated below)


(81) (41) (82) (83) (84) (85) (86)


(87) (55)

Item Code	Description	Color Code	**Discount ($)**	Regular ($)	Sq. Ft.	Tax %	Total
400021	13 oz. Carpet Package, Per Sq.Ft.		**10.58**	14.72		8.875	$
↳	Includes 10% Off: 13 oz. Standard Custom-Cut Carpet, Padding, and Visqueen.						
400022	26 oz. Plush Carpet Package, Per Sq.Ft.		**14.81**	20.62		8.875	$
↳	Includes 10% Off: 26 oz. Plush Custom-Cut Carpet, Padding, and Visqueen.						
400023	50 oz. Ultra Plush Carpet Package, Per Sq.Ft.		**16.84**	23.41		8.875	$
↳	Includes 10% Off: 50 oz. Ultra Plush Custom-Cut Carpet, Padding, and Visqueen.						

Electrical or Utilities Under Carpet?

☐ Yes ☐ No

- Save money by pre-ordering labor for installation for stairs, platforms, risers or meeting rooms.
- Return your orders before the discount deadline to receive the best price.

Total and Sign: Return to Fax: 866.329.1437 • International Fax: 702.263.1520

Please Sign

X _____
Authorized Signature

_____
Authorized Name - Please Print Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events.

Total Payment Enclosed $ _____

Cancellation Policy: Custom Size Booth Carpet cancelled after being cut will be charged **100%**. All other carpet cancelled will be charged **50%** of original price after move-in begins and **100%** of original price after installation.

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Furniture and Accessories

Chairs



300051 - Chair, Contemporary Arm, 23"W 18"D 31"H



300052 - Chair, Contemporary Side, 19.5"W 18"D 31"H



300050 - Chair, Plastic Contour, 18"W 18.5"D 32"H



300053 - Stool, Contemporary, 17"W 18"D 48"H

Tables



300057 - Table, Rectangle, 24"x36"x30" High



300056 - Table, Square, 24"x24"x30" High



300059 - Table, Starbase, 30" Diameter x 40" High



300058 - Table, Starbase, 40" Diameter x 30" High

Skirted Tables



3004 - Table 4', Skirted 4 Sides, 24" x 30" High



3006 - Table 6', Skirted 3 Sides, 24" x 30" High



3008 - Table 8', Skirted 3 Sides, 24" x 30" High

Table Skirt Colors

- Beige (54)
- Black (41)
- Blue (42)
- Burgundy (43)
- Gold (46)
- Gray (40)
- Green (45)
- Purple (48)
- Red (49)
- Teal (55)
- White (50)

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Accessories



300124 - Aisle Stanchion Chain, Plastic, Per Foot



300123 - Aisle Stanchion, without Chain



300103 - Aluminum Easel



300111 - Bag Stand



300102 - Coat Rack



300104 - Garment Rack



300106 - Literature Rack



300201 - Pegboard, White, 4'x8'



300107 - Refrigerator



300120 - Sign Holder, Bell Base



300108 - Sign Holder, Chrome, 22"x28"



300211 - Tackboard, 4'x8'



300112 - Ticket Tumbler, Small, Table Top



300113 - Wastebasket



300118 - Waterfall Stand

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Furniture and Accessories Order Form

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New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Discount Deadline Date:
January 5, 2017

Company Name | Email | Phone Number | Booth Number

Easy Ordering Tips:

- All prices include delivery, rental, and removal.
- Return your orders three (3) weeks before show move-in to ensure availability. At show site some items may not be available and substitutions might be necessary.
- Enjoy a fast and easy ordering experience online with Expresso: http://e.ges.com/081600494/furnishings/esm

Furniture and Accessories

Skirt and Drape Color Options

(Gray will be provided if no color is indicated below)



(54) (41) (42) (43) (46) (40) (45) (48) (49) (55) (50)

Chairs

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
300051	Chair, Contemporary Arm, 23"W 18"D 31"H	**206.00**	286.00		8.875	$
300052	Chair, Contemporary Side, 19.5"W 18"D 31"H	**189.00**	263.00		8.875	$
300050	Chair, Plastic Contour, 18"W 18.5"D 32"H	**132.00**	183.00		8.875	$
300053	Stool, Contemporary, 17"W 18"D 48"H	**224.00**	312.00		8.875	$

Tables

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
300057	Table, Rectangle, 24"x36"x30" High	**187.00**	260.00		8.875	$
300056	Table, Square, 24"x24"x30" High	**171.00**	238.00		8.875	$
300059	Table, Starbase, 30" Diameter x 40" High	**351.00**	488.00		8.875	$
300058	Table, Starbase, 40" Diameter x 30" High	**351.00**	488.00		8.875	$

Skirted Tables

Item Code	Description	Color Code	Discount ($)	Regular ($)	Qty	Tax %	Total
3004	Table 4', Skirted 4 Sides, 24" x 30" High		**277.00**	385.00		8.875	$
3006	Table 6', Skirted 3 Sides, 24" x 30" High		**308.00**	428.00		8.875	$
3008	Table 8', Skirted 3 Sides, 24" x 30" High		**335.00**	466.00		8.875	$
3007	Table, Skirt 4th Side		**90.00**	125.00		8.875	$
↳	Select size: 6' Table _____ 8' Table _____						

Unskirted Tables

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
300400	Table 4', Unskirted, 24" x 30" High	**224.00**	311.00		8.875	$
300600	Table 6', Unskirted, 24" x 30" High	**246.00**	342.00		8.875	$
300800	Table 8', Unskirted, 24" x 30" High	**271.00**	376.00		8.875	$

Skirted Counters

Item Code	Description	Color Code	Discount ($)	Regular ($)	Qty	Tax %	Total
3014	Counter 4', Skirted 4 Sides, 24" x 42" High		**353.00**	491.00		8.875	$
3016	Counter 6', Skirted 3 Sides, 24" x 42" High		**398.00**	553.00		8.875	$
3018	Counter 8', Skirted 3 Sides, 24" x 42" High		**441.00**	613.00		8.875	$

Form Continues on Next Page

Furniture and Accessories Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Discount Deadline Date:
January 5, 2017

Company Name | Email | Phone Number | Booth Number

3017	Counter, Skirt 4th Side		**105.00**	146.00		8.875	$
↳	Select size: 6' Counter _____ 8' Counter _____						

Unskirted Counter

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
301400	Counter 4', Unskirted, 24" x 42" High	**282.00**	392.00		8.875	$
301600	Counter 6', Unskirted, 24" x 42" High	**319.00**	443.00		8.875	$
301800	Counter 8', Unskirted, 24" x 42" High	**353.00**	491.00		8.875	$

Risers

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
300193	Riser 4', Double Tier, 48"x8"x16" High	**97.00**	135.00		8.875	$
300191	Riser 4', Single Tier, 48"x8"x8" High	**67.75**	94.00		8.875	$
300194	Riser 6', Double Tier, 72"x8"x16" High	**125.00**	174.00		8.875	$
300192	Riser 6', Single Tier, 72"x8"x8" High	**97.00**	135.00		8.875	$

Custom Booth Drape

Item Code	Description	Color Code	Discount ($)	Regular ($)	Qty	Tax %	Total
3001	Drape, 3' High, Per Foot, 4' Minimum		**28.00**	39.00		8.875	$
3002	Drape, 8' High, Per Foot, 4' Minimum		**34.25**	47.50		8.875	$

Accessories

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
300124	Aisle Stanchion Chain, Plastic, Per Foot	**8.25**	11.50		8.875	$
300123	Aisle Stanchion, without Chain	**82.00**	114.00		8.875	$
300103	Aluminum Easel	**110.00**	153.00		8.875	$
300111	Bag Stand	**153.00**	213.00		8.875	$
300102	Coat Rack	**153.00**	213.00		8.875	$
300104	Garment Rack	**153.00**	213.00		8.875	$
300106	Literature Rack	**285.00**	396.00		8.875	$
300201	Pegboard, White, 4'x8'	**265.00**	369.00		8.875	$
↳	Select alignment: Horizontal _____ Vertical _____					
300107	Refrigerator	**603.00**	838.00		8.875	$
300015	Rod, 6' to 10' Telescopic	**95.00**	132.00		8.875	$
300120	Sign Holder, Bell Base	**139.00**	193.00		8.875	$
300108	Sign Holder, Chrome, 22"x28"	**139.00**	193.00		8.875	$
300211	Tackboard, 4'x8'	**279.00**	388.00		8.875	$
↳	Select alignment: Horizontal _____ Vertical _____					
300112	Ticket Tumbler, Small, Table Top	**239.00**	332.00		8.875	$
703121	Trick Line, per Foot	**0.40**	0.56		8.875	$
300113	Wastebasket	**34.25**	47.50		8.875	$
300118	Waterfall Stand	**153.00**	213.00		8.875	$

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Electrical Outlets Not Included

Need power for that lamp or refrigerator in your booth? Order electrical outlets separately for your booth space through the electrical service provider.

Furniture and Accessories Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Discount Deadline Date:
January 5, 2017

Company Name	Email	Phone Number	Booth Number

Total and Sign: Return to Fax: 866.329.1437 • International Fax: 702.263.1520

Please Sign

X

Authorized Signature

Authorized Name - Please Print

Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events.

Total Payment Enclosed $

Cancellation Policy: Items cancelled will be charged **50%** of original price after move-in begins and **100%** of original price after installation.

A-1 100316 111016 081600494

Furniture Package Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Discount Deadline Date:
January 5, 2017

Company Name | Email | Phone Number | Booth Number

Easy Ordering Tips:

- Furniture Packages offer significant savings and convenience.
- All prices include delivery, rental, and removal.
- Return your orders three (3) weeks before show move-in to ensure availability. At show site some items may not be available and substitutions might be necessary.

Furniture Package



Furniture Package 2

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
490012	Furniture Package 2	**1,088.33**	1,511.55		8.875	$
↳	Includes 10% Off: (4) Contemporary Arm Chairs, (1) Starbase Table 40"X30", (1) Wastebasket.					

Total and Sign: Return to Fax: 866.329.1437 • International Fax: 702.263.1520

Please Sign

X
Authorized Signature

Authorized Name - Please Print | Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events.

Total Payment Enclosed $

Cancellation Policy: Items cancelled will be charged **50%** of original price after move-in begins and **100%** of original price after installation.

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Seating - Sofas and Loveseats



305321 - Key Largo Loveseat, Black Fabric, 57"L 35"D 34"H



305322 - Key Largo Sofa, Black Fabric, 79"L 35"D 34"H



305262 - Loveseat, Naples, Black Vinyl, 62"L 30"D 28"H



305364 - Naples Loveseat, Powered Black Vinyl, 62"L 30"D 28"H



305362 - Naples Sofa, Powered Black Vinyl, 87"L 30"D 28"H



305217 - Roma Sofa, Powered White Vinyl, 78"L 31"D 33"H



305264 - Sectional, Heathrow, Black Vinyl, 72"L 48"D 28"H



305120 - Sectional, South Beach, 3 pc., Platinum, 152"L 40"D 33"H



305236 - Sofa, Allegro, Blue Fabric, 73"L 34.5"D 29.5"H



305265 - Sofa, Heathrow, Black Vinyl, 48"L 24"D 28"H



305261 - Sofa, Naples, Black Vinyl, 87"L 30"D 28"H



305221 - Sofa, Roma, White Vinyl, 78"L 31"D 33"H



305119 - Sofa, South Beach, Platinum Suede, 69"L 29"D 33"H



305268 - Sofa, Tangiers, 78"L 37"D 36"H

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Seating - Club Chairs



305235 - Chair, Allegro, Blue Fabric, 36"L 34.5"D 29.5"H



305072 - Chair, Barcelona, Black, 30"L 31"D 35"H



305073 - Chair, Barcelona, White, 30"L 30"D 31"H



305266 - Chair, Heathrow, Black Vinyl, 24"L 24"D 28"H



305263 - Chair, Naples, Black Vinyl, 36"L 30"D 28"H



305220 - Chair, Roma, White Vinyl, 37"L 31"D 33"H



305269 - Chair, Tangiers, 34"L 37"D 36"H



305070 - Chair, Tub, Key West, Black, 31"L 31"D 31"H



305267 - Corner, Heathrow, Black Vinyl, 24"L 24"D 28"H



305320 - Key Largo Chair, Black Fabric, 35"L 35"D 34"H



305363 - Naples Chair, Powered Black Vinyl, 36"L 30"D 28"H



305222 - Roma Chair, Powered White Vinyl, 37"L 31"D 33"H

Seating - Chairs



305152 - Chair, Altura, Guest, 25"L 20"D 34"H



305041 - Chair, Berlin, Black/ White, 18"L 22"D 32"H



305042 - Chair, Berlin, Red/ White, 18"L 22"D 32"H



305110 - Chair, Brewer, Black, 20"L 20"D 32"H



305260 - Chair, Christopher, White Vinyl w/ Chrome, 17"L 19"D 35"H



305285 - Chair, Duet Stack, Black/Chrome, 23"L 18.5"D 16"H



305231 - Chair, Fusion, Clear/ White, 19"L 21"D 32"H



305230 - Chair, Fusion, Green/ White, 19"L 21"D 32"H



305232 - Chair, Fusion, Red/ White, 19"L 21"D 32"H



305079 - Chair, Ice Transparent/ Chrome, 17.25"L 20"D 32"H



305034 - Chair, Iso Mesh Black, 36"L 24"D 38"H



305111 - Chair, Jetson, 19"L 18"D 31"H



305271 - Chair, La Brea Swivel, Charcoal Gray Fabric, 35"L 27"D 40"D



305149 - Chair, Luxor, Guest, 27"L 28"D 40"H



305270 - Chair, Madden Arm, Lt. Gray Vinyl, 27"L 32"D 33"H



305108 - Chair, New York, 23"L 32"D 33"H



305284 - Chair, Rustique Arm, Gunmetal, 20"L 18"D 31"H



305272 - Chair, Swanson Swivel, White Vinyl, 28"L 25"D 18"H



305250 - Chair, Wendy, Clear Acrylic, 15"L 20"D 36"H

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Seating - Ottomans



305096 - Endless Curved Ottoman, Black, 60.5"L 37.5"D 15"H



305097 - Endless Curved Ottoman, White, 60.5"L 37.5"D 15"H



305277 - Ottoman, Bench, Black Vinyl, 60"L 20"D 18"H



305278 - Ottoman, Bench, White Vinyl, 60"L 20"D 18"H



305085 - Ottoman, Cube, Black, 17"L 17"D 18'H



305093 - Ottoman, Cube, White Leather, 17"L 17"D 18"H



305092 - Ottoman, South Beach, Wedge, Platinum, 25"L 31"D 18'H



305280 - Ottoman, Square Seat, Black, 34"L 34"D 15"H



305279 - Ottoman, Square Seat, White, 34"L 34"D 15"H



305246 - Ottoman, Vibe Cube, Blue, Vinyl, 18"L 18"D 18"H



305242 - Ottoman, Vibe Cube, Champagne, Vinyl, 18"L 18"D 18"H



305243 - Ottoman, Vibe Cube, Gold/ Bronze, Vinyl, 18"L 18"D 18"H



305241 - Ottoman, Vibe Cube, Green, Vinyl, 18"L 18"D 18"H



305244 - Ottoman, Vibe Cube, Pink, Vinyl, 18"L 18"D 18"H



305245 - Ottoman, Vibe Cube, Red, Vinyl, 18"L 18"D 18"H



305247 - Ottoman, Vibe Cube, Yellow, Vinyl, 18"L 18"D 18"H

Seating - Office and Utility Seating



305126 - Chair, Altura Task, 25"L 26"D 21"H



305150 - Chair, Altura, High Back, 25"L 25"D 43"H Adj.



305151 - Chair, Altura, Med. Back, 25"L 25"D 37"H Adj.



305305 - Chair, Executive, Pro, White, 27.5"L 27.5"D 45.7"H



305147 - Chair, Luxor, High Back, 27"L 28"D 47"H Adj.



305148 - Chair, Luxor, Med. Back, 27"L 28"D 41"H Adj.



305309 - Meeting Chair, White Vinyl, 25.5"L 23.5"D 34"H



305307 - Pro Executive Mid Back Chair, Black Vinyl, 24"L 22"D 40"H



305308 - Pro Executive Mid Back Chair, White, 24"L 22"D 40"H



305043 - Stool, Drafting, 25"L 26"D 34"H

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Seating - Barstools



305370 - Apex Barstool, Black Vinyl, 21"L 21"D 33"H



305371 - Apex Barstool, Blue Ultra Suede, 21"L 21"D 33"H



305372 - Apex Barstool, Red Vinyl, 21"L 21"D 33"H



305373 - Apex Barstool, White Vinyl, 21"L 21"D 33"H



305012 - Barstool, Banana, Black, 21"L 22"D 30"H



305013 - Barstool, Banana, White, 21"L 22"D 30"H



305010 - Barstool, Gin, Maple, 16"L 16"D 29"H



305023 - Barstool, Ice, Transparent/ Chrome, 16.75"L 16"D 32"H



305011 - Barstool, Jetson, Black, 18"L 19"D 29"H



305289 - Barstool, Lift, Chrome/Black Seat, 15" Round 23-33.5"H



305292 - Barstool, Lift, Chrome/Gray Seat, 15" Round 23-33.5"H



305291 - Barstool, Lift, Chrome/Red Seat, 15" Round 23-33.5"H



305290 - Barstool, Lift, Chrome/White Seat, 15" Round 23-33.5"H



305009 - Barstool, Oslo, Blue, 17"L 20"D 30"H



305008 - Barstool, Oslo, White, 17"L 20"D 30"H



305288 - Barstool, Rustique, Gunmetal, 13"L 13"D 30"D



305206 - Barstool, Shark Swivel, White/ Chrome Base, 22"L 19"D 34"-44"H



305207 - Barstool, Zooey Swivel, White/ Chrome Base, 15"Lx17"Dx31"-35"H



305259 - Christopher Barstool, 19"L 15"D 41"H

Table Surface Colors



Maple



Graphite Nebula



Brushed Red



Brushed Blue

Tables - Cafe



305315 - 30" Round Café Table w/ Hydraulic Base, Mahogany Top, 30"RND 29"H



305318 - 30" Round Café Table w/ Hydraulic Base, Orange Top, 30"RND 29"H



305067 - G30 Cafe Table, Powered White Top, 72"L 26"D 30"H



305162 - Table, Cafe, Blue/ Black, 30" Round 29"H



305154 - Table, Cafe, Brushed Blue/Hydraulic Chrome Base, 30" Round 29"H



305153 - Table, Cafe, Brushed Red/Hydraulic Chrome Base, 30" Round 29"H



305164 - Table, Cafe, Graphite/ Black, 30" Round 29"H



305167 - Table, Cafe, Graphite/ Black, 36" Round 29"H

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305156 - Table, Cafe, Graphite/ Hydraulic Chrome Base, 30" Round 29"H



305159 - Table, Cafe, Graphite/ Hydraulic Chrome Base, 36" Round 29"H



305165 - Table, Cafe, Maple/ Black, 30" Round 29"H



305168 - Table, Cafe, Maple/ Black, 36" Round 29"H



305157 - Table, Cafe, Maple/ Hydraulic Chomr Base, 30" Round 29"H



305160 - Table, Cafe, Maple/ Hydraulic Chrome Base, 36" Round 29"H



305161 - Table, Cafe, Red/ Black, 30" Round 29"H



305282 - Table, Cafe, Silver Texture/Black Base, 30" Round 29"H



305299 - Table, Cafe, Silver Textured Grain/ Hydraulic Chrome Base, 30" Round 29"H



305283 - Table, Cafe, White Laminate/Black Base, 36" Round 29"H



305301 - Table, Cafe, White Laminate/ Hydraulic Chrome Base, 36" Round 29"H

Tables - Bar



305316 - 30" Round Bar Table w/ Hydraulic Base, Mahogany Top, 30"RND 45"H



305317 - 30" Round Bar Table w/ Hydraulic Base, Orange Top, 30"RND 45"H



305071 - G30 Bar Table, Powered White Top, 72"L 26"D 42"H



305131 - Table, Bar, Blue/Black, 30" Round 42"H



305140 - Table, Bar, Brushed Blue/Hydraulic Chrome Base, 30" Round 45"H



305139 - Table, Bar, Brushed Red/Hydraulic Chrome Base, 30" Round 45"H



305133 - Table, Bar, Graphite/ Black, 30" Round 42"H



305136 - Table, Bar, Graphite/ Black, 36" Round 42"H



305142 - Table, Bar, Graphite/ Hydraulic Chrome Base, 30" Round 45"H



305145 - Table, Bar, Graphite/ Hydraulic Chrome Base, 36" Round 45"H



305134 - Table, Bar, Maple/Black, 30" Round 42"H



305137 - Table, Bar, Maple/Black, 36" Round 42"H



305143 - Table, Bar, Maple/ Hydraulic Chrome Base, 30" Round 45"H



305146 - Table, Bar, Maple/ Hydraulic Chrome Base, 36" Round 45"H



305130 - Table, Bar, Red/Black, 30" Round 42"H



305286 - Table, Bar, Silver Textured Grain/ Black Base, 30" Round 42"H



305302 - Table, Bar, Silver Textured Grain/ Hydraulic Chrome Base, 30" Round 45"H



305287 - Table, Bar, White Laminate/Black Base, 36" Round 42"H



305303 - Table, Bar, White Laminate/ Hydraulic Chrome Base, 36" Round 45"H

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Tables - Cocktail



305189 - G30 Cocktail Table, Powered White Top, 72"L 26"D 18"H



305188 - Sydney Powered Cocktail Table, Black, 48"L 26"D 18"H



305187 - Sydney Powered Cocktail Table, White, 48"L 26"D 18"H



305017 - Table, Cocktail, Geo, Black, 50"L 22"D 16"H



305014 - Table, Cocktail, Geo, Chrome, 50"L 22"D 16"H



305020 - Table, Cocktail, Inspiration, 42"L 28"D 18"H



305210 - Table, Cocktail, Oliver, 47"L 27"D 19"H



305016 - Table, Cocktail, Silverado, 36" Round 17"H



305025 - Table, Cocktail, Sydney Black, 48"L 26"D 18"H



305024 - Table, Cocktail, Sydney White, 48"L 26"D 18"H

Tables - End Tables



305112 - Regis End Table, 16"L 15.5"D 16.5"H



305273 - Table, Aura, White Metal, 15" Round 22"H



305274 - Table, E, Wood, 21"L 15.5"D 27.5"H



305047 - Table, End, Geo, Black, 26"L 26"D 20"H



305044 - Table, End, Geo, Chrome, 26"L 26"D 20"H



305049 - Table, End, Inspiration, 24"L 28"D 22"H



305211 - Table, End, Oliver, 22" Round 22"H



305046 - Table, End, Silverado, 24" Round 22"H



305050 - Table, End, Sydney, Black, 27"L 23"D 22"H



305048 - Table, End, Sydney, White, 27"L 23"D 22"H



305276 - Table, Mosaic, Set of 3



305275 - Table, Timber, Wood, 16" Round 17"H

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Conference Tables



305190 - Powered Conference Table Module, Black, 5"L 2.25"D 2"H



305175 - Table, Conf., Geo, Black, 42"L 42"D 29"H



305176 - Table, Conf., Geo, Black, 60"L 36"D 29"H



305173 - Table, Conf., Geo, Chrome, 42"L 42"D 29"H



305174 - Table, Conf., Geo, Chrome, 60"L 36"D 29"H



305027 - Table, Conf., Graphite, 42" Round 29"H



305028 - Table, Conf., Graphite, 72"L 42"D 29"H



305029 - Table, Conf., Graphite, 96"L 48"D 29"H



305033 - Table, Conf., Mahogany, 120"L 42"W 29"H



305030 - Table, Conf., Mahogany, 42" Round, 42"L 42"W 29"H



305031 - Table, Conf., Mahogany, 72"L 42"W 29"H



305032 - Table, Conf., Mahogany, 96"L 42"W 29"H



305177 - Table, Conf., Manhattan, 42" Round 29"H



305293 - Table, Conf., Merlin, Gray Laminate/Black, 46"L 29"D 30"H



305281 - Table, Conf., White Laminate, 42" Round 29"H



305208 - Table, Nova, Oval, White/Silver Legs, 71"L 35.5"D 29"H

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Tables - Martini Bar



305004 - Table, Bar, Martini 3 pc., 100"L 100"D 47"H



305003 - Table, Bar, Martini, 50"L 50"D 47"H

Product Display



305001 - Bookcase, Mahogany, 36"L 13"D 71"H



305053 - Etagere, Black, 30"L 16"D 70"H



305052 - Etagere, Pewter, 30"L 16"D 70"H



305103 - Pedestal, Locking Door, Black, 24"L 24"D 42"H



305297 - Pedestal, Powered Locking, Black, 24"L 24"D 30"H



305295 - Pedestal, Powered Locking, Black, 24"L 24"D 42"H



305298 - Pedestal, Powered Locking, White, 24"L 24"D 30"H



305296 - Pedestal, Powered Locking, White, 24"L 24"D 42"H

Office and Utility Furniture



305039 - Credenza, Mahogany, 72"L 24"D 29"H



305056 - Desk, Executive, Mahogany, 60"L 30"D 29"H



305294 - Desk, Writing/Work Table, White Laminate/White, 48"L 24"D 30"H



305058 - File, Lateral, Mahogany, 36"L 20"D 29"H

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Lamps



305204 - Lamp, Floor, Mason, Silver, 18" Round 55"H



305205 - Lamp, Table, Mason, Silver, 16" Round 26"H

Accessories



305380 - Charging Adapter, Black, 33"L



305381 - Charging Adapter, White, 33"L

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Specialty Furniture Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Discount Deadline Date:
January 5, 2017

Company Name | Email | Phone Number | Booth Number

Easy Ordering Tips:

- All prices include delivery, rental, and removal.
- Return your orders three (3) weeks before show move-in to ensure availability. At show site some items may not be available and substitutions might be necessary.
- Enjoy a fast and easy ordering experience online with Expresso: http://e.ges.com/081600494/furnishings/esm

Specialty Furniture

Link to view images: http://ges.com/ecomm/info/B1-Brochure-CORE.pdf

Seating - Sofas and Loveseats

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
305321	Key Largo Loveseat, Black Fabric, 57"L 35"D 34"H	**957.00**	1,330.00		8.875	$
305322	Key Largo Sofa, Black Fabric, 79"L 35"D 34"H	**1,040.00**	1,440.00		8.875	$
305262	Loveseat, Naples, Black Vinyl, 62"L 30"D 28"H	**1,220.00**	1,700.00		8.875	$
305364	Naples Loveseat, Powered Black Vinyl, 62"L 30"D 28"H	**2,130.00**	2,960.00		8.875	$
305362	Naples Sofa, Powered Black Vinyl, 87"L 30"D 28"H	**2,460.00**	3,420.00		8.875	$
305217	Roma Sofa, Powered White Vinyl, 78"L 31"D 33"H	**2,460.00**	3,420.00		8.875	$
305264	Sectional, Heathrow, Black Vinyl, 72"L 48"D 28"H	**2,780.00**	3,860.00		8.875	$
305120	Sectional, South Beach, 3 pc., Platinum, 152"L 40"D 33"H	**2,340.00**	3,250.00		8.875	$
305236	Sofa, Allegro, Blue Fabric, 73"L 34.5"D 29.5"H	**1,040.00**	1,440.00		8.875	$
305265	Sofa, Heathrow, Black Vinyl, 48"L 24"D 28"H	**1,400.00**	1,940.00		8.875	$
305261	Sofa, Naples, Black Vinyl, 87"L 30"D 28"H	**1,320.00**	1,830.00		8.875	$
305221	Sofa, Roma, White Vinyl, 78"L 31"D 33"H	**1,340.00**	1,860.00		8.875	$
305119	Sofa, South Beach, Platinum Suede, 69"L 29"D 33"H	**1,060.00**	1,480.00		8.875	$
305268	Sofa, Tangiers, 78"L 37"D 36"H	**1,120.00**	1,560.00		8.875	$

Seating - Club Chairs

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
305235	Chair, Allegro, Blue Fabric, 36"L 34.5"D 29.5"H	**820.00**	1,140.00		8.875	$
305072	Chair, Barcelona, Black, 30"L 31"D 35"H	**1,300.00**	1,810.00		8.875	$
305073	Chair, Barcelona, White, 30"L 30"D 31"H	**1,390.00**	1,930.00		8.875	$
305266	Chair, Heathrow, Black Vinyl, 24"L 24"D 28"H	**827.00**	1,150.00		8.875	$
305263	Chair, Naples, Black Vinyl, 36"L 30"D 28"H	**928.00**	1,290.00		8.875	$
305220	Chair, Roma, White Vinyl, 37"L 31"D 33"H	**820.00**	1,140.00		8.875	$
305269	Chair, Tangiers, 34"L 37"D 36"H	**784.00**	1,090.00		8.875	$
305070	Chair, Tub, Key West, Black, 31"L 31"D 31"H	**627.00**	872.00		8.875	$
305267	Corner, Heathrow, Black Vinyl, 24"L 24"D 28"H	**957.00**	1,330.00		8.875	$
305320	Key Largo Chair, Black Fabric, 35"L 35"D 34"H	**849.00**	1,180.00		8.875	$
305363	Naples Chair, Powered Black Vinyl, 36"L 30"D 28"H	**1,580.00**	2,200.00		8.875	$
305222	Roma Chair, Powered White Vinyl, 37"L 31"D 33"H	**1,580.00**	2,200.00		8.875	$

Seating - Chairs

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
305152	Chair, Altura, Guest, 25"L 20"D 34"H	**493.00**	685.00		8.875	$

Specialty Furniture Order Form

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Discount Deadline Date:
January 5, 2017

Company Name | Email | Phone Number

Seating - Chairs

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
305041	Chair, Berlin, Black/White, 18"L 22"D 32"H	**203.00**	282.00		8.875	$
305042	Chair, Berlin, Red/White, 18"L 22"D 32"H	**203.00**	282.00		8.875	$
305110	Chair, Brewer, Black, 20"L 20"D 32"H	**246.00**	342.00		8.875	$
305260	Chair, Christopher, White Vinyl w/Chrome, 17"L 19"D 35"H	**209.00**	290.00		8.875	$
305285	Chair, Duet Stack, Black/Chrome, 23"L 18.5"D 16"H	**148.00**	206.00		8.875	$
305231	Chair, Fusion, Clear/White, 19"L 21"D 32"H	**226.00**	314.00		8.875	$
305230	Chair, Fusion, Green/White, 19"L 21"D 32"H	**226.00**	314.00		8.875	$
305232	Chair, Fusion, Red/White, 19"L 21"D 32"H	**226.00**	314.00		8.875	$
305079	Chair, Ice Transparent/Chrome, 17.25"L 20"D 32"H	**363.00**	505.00		8.875	$
305034	Chair, Iso Mesh Black, 36"L 24"D 38"H	**517.00**	719.00		8.875	$
305111	Chair, Jetson, 19"L 18"D 31"H	**324.00**	451.00		8.875	$
305271	Chair, La Brea Swivel, Charcoal Gray Fabric, 35"L 27"D 40"D	**899.00**	1,250.00		8.875	$
305149	Chair, Luxor, Guest, 27"L 28"D 40"H	**541.00**	752.00		8.875	$
305270	Chair, Madden Arm, Lt. Gray Vinyl, 27"L 32"D 33"H	**935.00**	1,300.00		8.875	$
305108	Chair, New York, 23"L 32"D 33"H	**332.00**	462.00		8.875	$
305284	Chair, Rustique Arm, Gunmetal, 20"L 18"D 31"H	**342.00**	476.00		8.875	$
305272	Chair, Swanson Swivel, White Vinyl, 28"L 25"D 18"H	**617.00**	858.00		8.875	$
305250	Chair, Wendy, Clear Acrylic, 15"L 20"D 36"H	**246.00**	342.00		8.875	$

Seating - Ottomans

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
305096	Endless Curved Ottoman, Black, 60.5"L 37.5"D 15"H	**727.00**	1,010.00		8.875	$
305097	Endless Curved Ottoman, White, 60.5"L 37.5"D 15"H	**727.00**	1,010.00		8.875	$
305277	Ottoman, Bench, Black Vinyl, 60"L 20"D 18"H	**741.00**	1,030.00		8.875	$
305278	Ottoman, Bench, White Vinyl, 60"L 20"D 18"H	**741.00**	1,030.00		8.875	$
305085	Ottoman, Cube, Black, 17"L 17"D 18'H	**176.00**	245.00		8.875	$
305093	Ottoman, Cube, White Leather, 17"L 17"D 18"H	**171.00**	237.00		8.875	$
305092	Ottoman, South Beach, Wedge, Platinum, 25"L 31"D 18'H	**406.00**	565.00		8.875	$
305280	Ottoman, Square Seat, Black, 34"L 34"D 15"H	**546.00**	759.00		8.875	$
305279	Ottoman, Square Seat, White, 34"L 34"D 15"H	**546.00**	759.00		8.875	$
305246	Ottoman, Vibe Cube, Blue, Vinyl, 18"L 18"D 18"H	**186.00**	259.00		8.875	$
305242	Ottoman, Vibe Cube, Champagne, Vinyl, 18"L 18"D 18"H	**186.00**	259.00		8.875	$
305243	Ottoman, Vibe Cube, Gold/Bronze, Vinyl, 18"L 18"D 18"H	**186.00**	259.00		8.875	$
305241	Ottoman, Vibe Cube, Green, Vinyl, 18"L 18"D 18"H	**186.00**	259.00		8.875	$
305244	Ottoman, Vibe Cube, Pink, Vinyl, 18"L 18"D 18"H	**186.00**	259.00		8.875	$
305245	Ottoman, Vibe Cube, Red, Vinyl, 18"L 18"D 18"H	**186.00**	259.00		8.875	$
305247	Ottoman, Vibe Cube, Yellow, Vinyl, 18"L 18"D 18"H	**186.00**	259.00		8.875	$

Seating - Office and Utility Seating

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
305126	Chair, Altura Task, 25"L 26"D 21"H	**242.00**	336.00		8.875	$
305150	Chair, Altura, High Back, 25"L 25"D 43"H Adj.	**596.00**	829.00		8.875	$
305151	Chair, Altura, Med. Back, 25"L 25"D 37"H Adj.	**570.00**	792.00		8.875	$

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Discount Deadline Date:
January 5, 2017

Company Name | Email | Phone Number

Seating - Office and Utility Seating

305305	Chair, Executive, Pro, White, 27.5"L 27.5"D 45.7"H	**594.00**	826.00		8.875	$
305147	Chair, Luxor, High Back, 27"L 28"D 47"H Adj.	**672.00**	934.00		8.875	$
305148	Chair, Luxor, Med. Back, 27"L 28"D 41"H Adj.	**612.00**	851.00		8.875	$
305309	Meeting Chair, White Vinyl, 25.5"L 23.5"D 34"H	**496.00**	689.00		8.875	$
305307	Pro Executive Mid Back Chair, Black Vinyl, 24"L 22"D 40"H	**957.00**	1,330.00		8.875	$
305308	Pro Executive Mid Back Chair, White, 24"L 22"D 40"H	**710.00**	987.00		8.875	$
305043	Stool, Drafting, 25"L 26"D 34"H	**353.00**	491.00		8.875	$

Seating - Barstools

Item Code	Description	**Discount ($)**	Regular ($)	Qty	Tax %	Total
305370	Apex Barstool, Black Vinyl, 21"L 21"D 33"H	**519.00**	721.00		8.875	$
305371	Apex Barstool, Blue Ultra Suede, 21"L 21"D 33"H	**519.00**	721.00		8.875	$
305372	Apex Barstool, Red Vinyl, 21"L 21"D 33"H	**519.00**	721.00		8.875	$
305373	Apex Barstool, White Vinyl, 21"L 21"D 33"H	**519.00**	721.00		8.875	$
305012	Barstool, Banana, Black, 21"L 22"D 30"H	**264.00**	367.00		8.875	$
305013	Barstool, Banana, White, 21"L 22"D 30"H	**264.00**	367.00		8.875	$
305010	Barstool, Gin, Maple, 16"L 16"D 29"H	**337.00**	469.00		8.875	$
305023	Barstool, Ice, Transparent/Chrome, 16.75"L 16"D 32"H	**358.00**	498.00		8.875	$
305011	Barstool, Jetson, Black, 18"L 19"D 29"H	**437.00**	607.00		8.875	$
305289	Barstool, Lift, Chrome/Black Seat, 15" Round 23-33.5"H	**242.00**	336.00		8.875	$
305292	Barstool, Lift, Chrome/Gray Seat, 15" Round 23-33.5"H	**242.00**	336.00		8.875	$
305291	Barstool, Lift, Chrome/Red Seat, 15" Round 23-33.5"H	**242.00**	336.00		8.875	$
305290	Barstool, Lift, Chrome/White Seat, 15" Round 23-33.5"H	**242.00**	336.00		8.875	$
305009	Barstool, Oslo, Blue, 17"L 20"D 30"H	**483.00**	672.00		8.875	$
305008	Barstool, Oslo, White, 17"L 20"D 30"H	**483.00**	672.00		8.875	$
305288	Barstool, Rustique, Gunmetal, 13"L 13"D 30"D	**305.00**	424.00		8.875	$
305206	Barstool, Shark Swivel, White/Chrome Base, 22"L 19"D 34"- 44"H	**594.00**	825.00		8.875	$
305207	Barstool, Zooey Swivel, White/Chrome Base, 15"Lx17"Dx31"-35"H	**540.00**	751.00		8.875	$
305259	Christopher Barstool, 19"L 15"D 41"H	**509.00**	708.00		8.875	$

Tables - Cafe

Item Code	Description	**Discount ($)**	Regular ($)	Qty	Tax %	Total
305315	30" Round Café Table w/ Hydraulic Base, Mahogany Top, 30"RN	**624.00**	868.00		8.875	$
305318	30" Round Café Table w/ Hydraulic Base, Orange Top, 30"RND 2	**624.00**	868.00		8.875	$
305067	G30 Cafe Table, Powered White Top, 72"L 26"D 30"H	**2,320.00**	3,230.00		8.875	$
305162	Table, Cafe, Blue/Black, 30" Round 29"H	**368.00**	512.00		8.875	$
305154	Table, Cafe, Brushed Blue/Hydraulic Chrome Base, 30" Round 29	**493.00**	685.00		8.875	$
305153	Table, Cafe, Brushed Red/Hydraulic Chrome Base, 30" Round 29	**493.00**	685.00		8.875	$
305164	Table, Cafe, Graphite/Black, 30" Round 29"H	**368.00**	512.00		8.875	$
305167	Table, Cafe, Graphite/Black, 36" Round 29"H	**435.00**	604.00		8.875	$
305156	Table, Cafe, Graphite/Hydraulic Chrome Base, 30" Round 29"H	**493.00**	685.00		8.875	$
305159	Table, Cafe, Graphite/Hydraulic Chrome Base, 36" Round 29"H	**588.00**	818.00		8.875	$
305165	Table, Cafe, Maple/Black, 30" Round 29"H	**368.00**	512.00		8.875	$

Specialty Furniture Order Form

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January 5, 2017

Company Name | Email | Phone Number

Tables - Cafe

305168	Table, Cafe, Maple/Black, 36" Round 29"H	**435.00**	604.00		8.875	$
305157	Table, Cafe, Maple/Hydraulic Chomr Base, 30" Round 29"H	**493.00**	685.00		8.875	$
305160	Table, Cafe, Maple/Hydraulic Chrome Base, 36" Round 29"H	**588.00**	818.00		8.875	$
305161	Table, Cafe, Red/Black, 30" Round 29"H	**368.00**	512.00		8.875	$
305282	Table, Cafe, Silver Texture/Black Base, 30" Round 29"H	**482.00**	670.00		8.875	$
305299	Table, Cafe, Silver Textured Grain/Hydraulic Chrome Base, 30" R	**612.00**	851.00		8.875	$
305283	Table, Cafe, White Laminate/Black Base, 36" Round 29"H	**435.00**	604.00		8.875	$
305301	Table, Cafe, White Laminate/Hydraulic Chrome Base, 36" Round	**588.00**	818.00		8.875	$

Tables - Bar

Item Code	Description	**Discount ($)**	Regular ($)	Qty	Tax %	Total
305316	30" Round Bar Table w/ Hydraulic Base, Mahogany Top, 30"RND	**624.00**	868.00		8.875	$
305317	30" Round Bar Table w/ Hydraulic Base, Orange Top, 30"RND 45	**624.00**	868.00		8.875	$
305071	G30 Bar Table, Powered White Top, 72"L 26"D 42"H	**3,040.00**	4,220.00		8.875	$
305131	Table, Bar, Blue/Black, 30" Round 42"H	**386.00**	536.00		8.875	$
305140	Table, Bar, Brushed Blue/Hydraulic Chrome Base, 30" Round 45"	**503.00**	699.00		8.875	$
305139	Table, Bar, Brushed Red/Hydraulic Chrome Base, 30" Round 45"	**503.00**	699.00		8.875	$
305133	Table, Bar, Graphite/Black, 30" Round 42"H	**386.00**	536.00		8.875	$
305136	Table, Bar, Graphite/Black, 36" Round 42"H	**475.00**	660.00		8.875	$
305142	Table, Bar, Graphite/Hydraulic Chrome Base, 30" Round 45"H	**503.00**	699.00		8.875	$
305145	Table, Bar, Graphite/Hydraulic Chrome Base, 36" Round 45"H	**594.00**	825.00		8.875	$
305134	Table, Bar, Maple/Black, 30" Round 42"H	**386.00**	536.00		8.875	$
305137	Table, Bar, Maple/Black, 36" Round 42"H	**475.00**	660.00		8.875	$
305143	Table, Bar, Maple/Hydraulic Chrome Base, 30" Round 45"H	**503.00**	699.00		8.875	$
305146	Table, Bar, Maple/Hydraulic Chrome Base, 36" Round 45"H	**594.00**	825.00		8.875	$
305130	Table, Bar, Red/Black, 30" Round 42"H	**386.00**	536.00		8.875	$
305286	Table, Bar, Silver Textured Grain/Black Base, 30" Round 42"H	**508.00**	706.00		8.875	$
305302	Table, Bar, Silver Textured Grain/Hydraulic Chrome Base, 30" Ro	**630.00**	876.00		8.875	$
305287	Table, Bar, White Laminate/Black Base, 36" Round 42"H	**475.00**	660.00		8.875	$
305303	Table, Bar, White Laminate/Hydraulic Chrome Base, 36" Round 4	**601.00**	835.00		8.875	$

Tables - Cocktail

Item Code	Description	**Discount ($)**	Regular ($)	Qty	Tax %	Total
305189	G30 Cocktail Table, Powered White Top, 72"L 26"D 18"H	**1,680.00**	2,330.00		8.875	$
305188	Sydney Powered Cocktail Table, Black, 48"L 26"D 18"H	**957.00**	1,330.00		8.875	$
305187	Sydney Powered Cocktail Table, White, 48"L 26"D 18"H	**957.00**	1,330.00		8.875	$
305017	Table, Cocktail, Geo, Black, 50"L 22"D 16"H	**396.00**	550.00		8.875	$
305014	Table, Cocktail, Geo, Chrome, 50"L 22"D 16"H	**406.00**	564.00		8.875	$
305020	Table, Cocktail, Inspiration, 42"L 28"D 18"H	**530.00**	737.00		8.875	$
305210	Table, Cocktail, Oliver, 47"L 27"D 19"H	**368.00**	512.00		8.875	$
305016	Table, Cocktail, Silverado, 36" Round 17"H	**465.00**	647.00		8.875	$
305025	Table, Cocktail, Sydney Black, 48"L 26"D 18"H	**557.00**	774.00		8.875	$
305024	Table, Cocktail, Sydney White, 48"L 26"D 18"H	**557.00**	774.00		8.875	$

Specialty Furniture Order Form

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Tables - End Tables

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
305112	Regis End Table, 16"L 15.5"D 16.5"H	**633.00**	880.00		8.875	$
305273	Table, Aura, White Metal, 15" Round 22"H	**300.00**	417.00		8.875	$
305274	Table, E, Wood, 21"L 15.5"D 27.5"H	**287.00**	399.00		8.875	$
305047	Table, End, Geo, Black, 26"L 26"D 20"H	**355.00**	493.00		8.875	$
305044	Table, End, Geo, Chrome, 26"L 26"D 20"H	**385.00**	535.00		8.875	$
305049	Table, End, Inspiration, 24"L 28"D 22"H	**503.00**	699.00		8.875	$
305211	Table, End, Oliver, 22" Round 22"H	**324.00**	451.00		8.875	$
305046	Table, End, Silverado, 24" Round 22"H	**437.00**	608.00		8.875	$
305050	Table, End, Sydney, Black, 27"L 23"D 22"H	**401.00**	558.00		8.875	$
305048	Table, End, Sydney, White, 27"L 23"D 22"H	**401.00**	558.00		8.875	$
305276	Table, Mosaic, Set of 3	**558.00**	776.00		8.875	$
305275	Table, Timber, Wood, 16" Round 17"H	**353.00**	491.00		8.875	$

Tables - Conference

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
305190	Powered Conference Table Module, Black, 5"L 2.25"D 2"H	**200.00**	278.00		8.875	$
305175	Table, Conf., Geo, Black, 42"L 42"D 29"H	**445.00**	619.00		8.875	$
305176	Table, Conf., Geo, Black, 60"L 36"D 29"H	**719.00**	1,000.00		8.875	$
305173	Table, Conf., Geo, Chrome, 42"L 42"D 29"H	**470.00**	653.00		8.875	$
305174	Table, Conf., Geo, Chrome, 60"L 36"D 29"H	**719.00**	1,000.00		8.875	$
305027	Table, Conf., Graphite, 42" Round 29"H	**594.00**	825.00		8.875	$
305028	Table, Conf., Graphite, 72"L 42"D 29"H	**799.00**	1,110.00		8.875	$
305029	Table, Conf., Graphite, 96"L 48"D 29"H	**986.00**	1,370.00		8.875	$
305033	Table, Conf., Mahogany, 120"L 42"W 29"H	**1,090.00**	1,520.00		8.875	$
305030	Table, Conf., Mahogany, 42" Round, 42"L 42"W 29"H	**617.00**	857.00		8.875	$
305031	Table, Conf., Mahogany, 72"L 42"W 29"H	**734.00**	1,020.00		8.875	$
305032	Table, Conf., Mahogany, 96"L 42"W 29"H	**885.00**	1,230.00		8.875	$
305177	Table, Conf., Manhattan, 42" Round 29"H	**539.00**	749.00		8.875	$
305293	Table, Conf., Merlin, Gray Laminate/Black, 46"L 29"D 30"H	**741.00**	1,030.00		8.875	$
305281	Table, Conf., White Laminate, 42" Round 29"H	**610.00**	848.00		8.875	$
305208	Table, Nova, Oval, White/Silver Legs, 71"L 35.5"D 29"H	**878.00**	1,220.00		8.875	$

Tables - Martini Bar

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
305004	Table, Bar, Martini 3 pc., 100"L 100"D 47"H	**5,170.00**	7,190.00		8.875	$
305003	Table, Bar, Martini, 50"L 50"D 47"H	**1,950.00**	2,710.00		8.875	$

Product Display

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
305001	Bookcase, Mahogany, 36"L 13"D 71"H	**573.00**	796.00		8.875	$
305053	Etagere, Black, 30"L 16"D 70"H	**522.00**	726.00		8.875	$
305052	Etagere, Pewter, 30"L 16"D 70"H	**522.00**	726.00		8.875	$
305103	Pedestal, Locking Door, Black, 24"L 24"D 42"H	**770.00**	1,070.00		8.875	$

Specialty Furniture Order Form

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Product Display						
305297	Pedestal, Powered Locking, Black, 24"L 24"D 30"H	**978.00**	1,360.00		8.875	$
305295	Pedestal, Powered Locking, Black, 24"L 24"D 42"H	**1,170.00**	1,620.00		8.875	$
305298	Pedestal, Powered Locking, White, 24"L 24"D 30"H	**978.00**	1,360.00		8.875	$
305296	Pedestal, Powered Locking, White, 24"L 24"D 42"H	**1,170.00**	1,620.00		8.875	$

Office and Utility Furniture

Item Code	Description	**Discount ($)**	Regular ($)	Qty	Tax %	Total
305039	Credenza, Mahogany, 72"L 24"D 29"H	**942.00**	1,310.00		8.875	$
305056	Desk, Executive, Mahogany, 60"L 30"D 29"H	**871.00**	1,210.00		8.875	$
305294	Desk, Writing/Work Table, White Laminate/White, 48"L 24"D 30"H	**748.00**	1,040.00		8.875	$
305058	File, Lateral, Mahogany, 36"L 20"D 29"H	**727.00**	1,010.00		8.875	$

Lamps

Item Code	Description	**Discount ($)**	Regular ($)	Qty	Tax %	Total
305204	Lamp, Floor, Mason, Silver, 18" Round 55"H	**441.00**	613.00		8.875	$
305205	Lamp, Table, Mason, Silver, 16" Round 26"H	**324.00**	451.00		8.875	$

Accessories

Item Code	Description	**Discount ($)**	Regular ($)	Qty	Tax %	Total
305380	Charging Adapter, Black, 33"L	**35.50**	49.50		8.875	$
305381	Charging Adapter, White, 33"L	**35.50**	49.50		8.875	$

Electrical Outlets Not Included

Reminder

Need power for that lamp or powered pedestal in your booth? Order electrical outlets separately for your booth space through the electrical service provider.

Total and Sign: Return to Fax: 866.329.1437 • International Fax: 702.263.1520

Please Sign

X

Authorized Signature

Authorized Name - Please Print | Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events.

Total Payment Enclosed $

Cancellation Policy: Items cancelled will be charged **100%** of original price after move-in begins.

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Convenience Package Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Discount Deadline Date:
January 5, 2017

Company Name | Email | Phone Number | Booth Number

Easy Ordering Tips:

- All prices include delivery, rental, and removal.
- Return your orders three (3) weeks before show move-in to ensure availability. At show site some items may not be available and substitutions might be necessary.
- Enjoy a fast and easy ordering experience online with Expresso: http://e.ges.com/081600494/packages/esm



Deluxe Chair Package



Stool Package A



Chair Package A

Standard Furniture Package

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
404301	Chair Package A	**797.25**	1,107.50		8.875	$
↳	Includes: (2) Contemporary Arm Chairs, (1) Starbase Table 40"X30", (1) Wastebasket.					
404311	Stool Package A	**833.25**	1,159.50		8.875	$
↳	Includes: (2) Contemporary Stools, (1) Starbase Table 30"X40", (1) Wastebasket.					

Standard Skirted Furniture Package

Item Code	Description	Color Code	Discount ($)	Regular ($)	Qty	Tax %	Total
4046	Chair Package B		**754.25**	1,047.50		8.875	$
↳	Includes: (2) Contemporary Arm Chairs, (1) 6' Skirted Table 24"X30", (1) Wastebasket.						
4146	Stool Package B		**880.25**	1,224.50		8.875	$
↳	Includes: (2) Contemporary Stools, (1) 6' Skirted Counter 24"X42", (1) Wastebasket.						

Skirt Color Options

(Gray will be provided if no color is indicated.)



(54) (41) (42) (43) (46) (40) (45) (48) (49) (55) (50)

Specialty Furniture Package

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
404504	Bar Package	**2,916.00**	4,054.00		8.875	$
↳	Includes: (2) White Oslo Barstools, (1) Martini Bar.					
404503	Deluxe Chair Package	**1,252.00**	1,742.00		8.875	$
↳	Includes: (2) New York Chairs, (1) Cafe Table 36"X29".					
404505	Premium Pedestal Package	**1,298.00**	1,804.00		8.875	$
↳	Includes: (2) Black Banana Barstools, (1) Locking Pedestal.					

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Form Continues on Next Page

Convenience Package Order Form

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Company Name | Email | Phone Number

Specialty Furniture Package

404506	Premium Stool Package	**1,031.00**	1,433.00		8.875	$
↳	Includes: (2) White Banana Barstools, (1) Bar Table 30"X42".					

Total and Sign: Return to Fax: 866.329.1437 • International Fax: 702.263.1520

Please Sign

X

Authorized Signature

Authorized Name - Please Print | Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events.

Total Payment Enclosed $

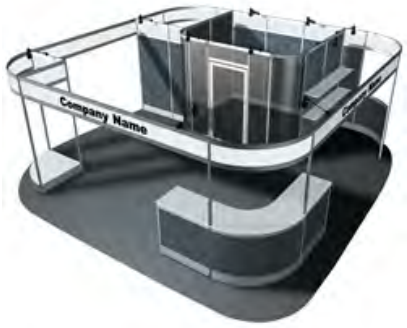
Cancellation Policy: Package items cancelled will be charged **50%** of original price after move-in begins and **100%** of original price after installation.

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Standard Exhibit Systems

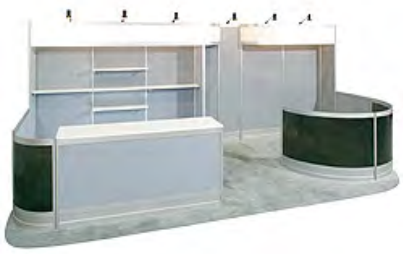
With 5 GES® standard exhibits to choose from, selecting the size and configuration that meets your tradeshow needs is easy. Our modular exhibits are hassle-free because you pay no design fees, no shipping fees, and no repair or refurbishing fees. Plus, you may customize the trim and panels, and choose from a wide variety of accessories to create a unique exhibit that reinforces your brand and marketing efforts.
All packages include rental, delivery, installation, and dismantling. For other custom furnishings, hanging signs, or graphics, chat with your GES National Servicenter® representative at www.ges.com/chat.

20x20 Exhibits



600005 - Exhibit System GEM #5, 20'x20' Island Includes:
- three digitally printed signs
- one locking office
- four shelves
- one curved counter
- two 1m counters
- ten arm lights
- one standard 20' x 20' carpet
- no padding

10x20 Exhibits



600004 - Exhibit System GEM #4, 10'x20' Inline Includes:
- one 117" x 12" digitally printed sign
- one 57-7/8" x 12" digitally printed sign
- one 2m counter
- six arm lights
- five shelves
- one standard 10' x 20' carpet
- no padding

10x10 Exhibits



600002 - Exhibit System GEM #2, 10'x10' Inline Includes:
- one custom ID sign
- two arm lights
- one standard 10' x 10' carpet
- no padding



600003 - Exhibit System GEM #3, 10'x10' Inline Includes:
- one custom ID sign
- three arm lights
- five shelves
- one 1m counter
- one standard 10' x 10' carpet
- no padding

6ft Table Display



600001 - Exhibit System GEM #1, 6' Tabletop Display Includes:
- one custom ID sign
- three arm lights
- two shelves
- one 6' skirted table
- no carpet and padding

Please note that although arm lights may be included in your package, electrical power must be ordered separately through the electrical services provider in your exhibitor service manual. Colors may vary due to facility lighting, printing limitations and dye lot differences.

Accessories



600410 - Exhibit, Ad Board, 1M x 8'



600110 - Exhibit, Armlight Black



600103 - Exhibit, Counter, 1M Curved



600101 - Exhibit, Counter, 1M x 1/2M x 40"H



600102 - Exhibit, Counter, 2M x 1/2M x 40"H



600221 - Exhibit, Light Box, Large 37"x85"



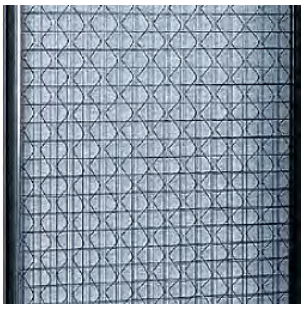
600222 - Exhibit, Light Box, Medium 37"x56"



600223 - Exhibit, Light Box, Small 37"x28"



661931 - Exhibit, Panel, Slatwall, 1M x 8'



600291 - Exhibit, Panel, Wirewall, 1M



600243 - Exhibit, Shelf, 1M x 10" Deep

Trim and Panel Choices

Panel Type & Color

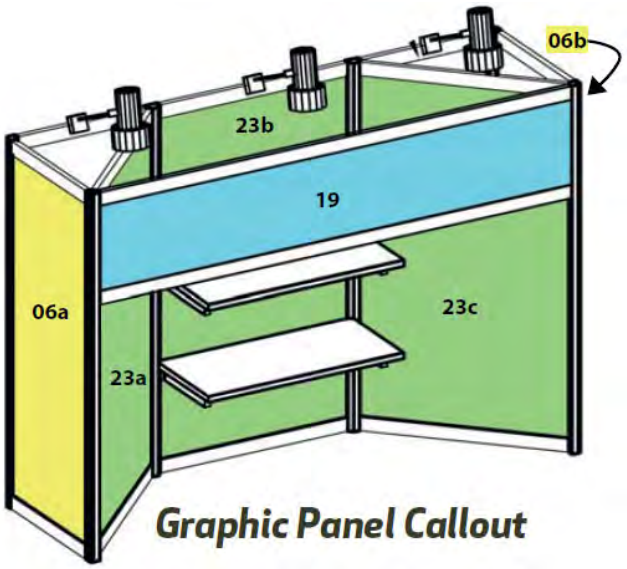
- Coated: Black (C41)
- Coated: Maple (CMPL)
- Coated: Oxford White (C50)
- Coated: Prism Blue (C42)
- Coated: Silver Gray (C79)
- Fabric: Black (F41)
- Fabric: Blue (F42)
- Fabric: Gray (F40)

Trim Color

- Black (41)
- Silver (79)

Please note that although arm lights may be included in your package, electrical power must be ordered separately through the electrical services provider in your exhibitor service manual. Colors may vary due to facility lighting, printing limitations and dye lot differences.

Exhibit #1, 6' Tabletop (600001)



Graphic Panel Callout

23 608323 26 9/16" wide x 45" tall
Discount Price - $210.00 /Regular Price - $292.00
Produced on 3/16" Thick White Foamcore

06 608306 18 7/16" wide x 45" tall
Discount Price - $87.00 /Regular Price - $121.00
Produced on 3/16" Thick White Foamcore

19 608319 65 15/16" wide x 12" tall
Discount Price - $139.00 /Regular Price - $193.00
Produced on 3/16" Thick White Foamcore

All Prices listed above are Per Panel.

Please note that pricing listed is for Graphic Panels only. GEM units are rented separately.

GES requires a form of payment for booth graphics in order to produce signage. Please see Payment and Credit Card Authorization (G-2) for required information.

Please contact GES National Service Center at 800-475-2098 or 702-515-5970 with any questions or concerns.

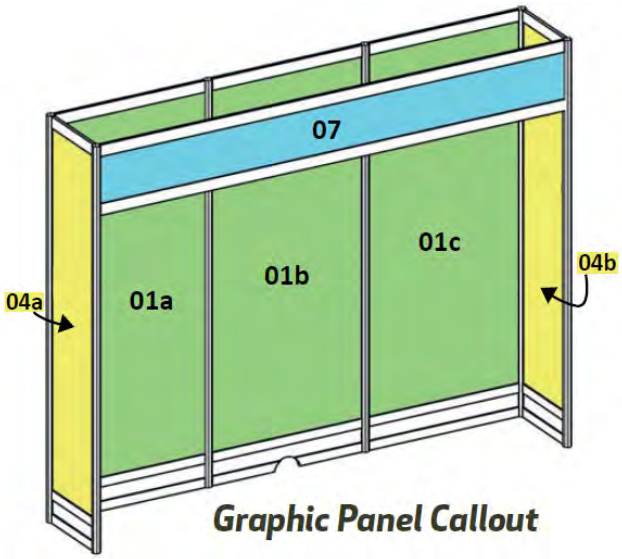
Link: https://e.ges.com/081600494/exhibit1/esm



Booth Rendering

Please note that although arm lights may be included in your package, electrical power must be ordered separately through the electrical services provider in your exhibitor service manual. Colors may vary due to facility lighting, printing limitations and dye lot differences.

Exhibit #2, 10 x 10 (600002)



Graphic Panel Callout

01 608301 38 1/8" wide x 86 1/4" tall
Discount Price - $575.00 /Regular Price - $799.00
Produced on 3/16" Thick White Foamcore

04 608304 18 7/16" wide x 86 1/4" tall
Discount Price - $288.00 /Regular Price - $400.00
Produced on 3/16" Thick White Foamcore

07 608307 117" wide x 12" tall
Discount Price - $246.00 /Regular Price - $342.00
Produced on 3/16" Thick White Foamcore

All Prices listed above are Per Panel.

Please note that pricing listed is for Graphic Panels only. GEM units are rented separately.

GES requires a form of payment for booth graphics in order to produce signage. Please see Payment and Credit Card Authorization (G-2) for required information.

Please contact GES National Service Center at 800-475-2098 or 702-515-5970 with any questions or concerns.

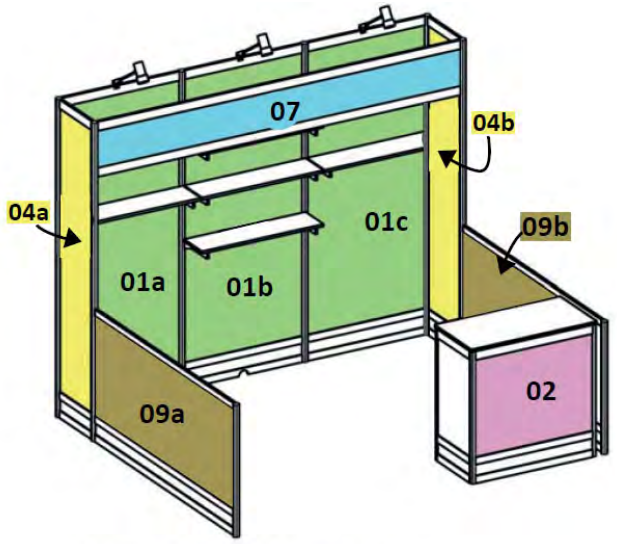
Link: https://e.ges.com/081600494/exhibit2/esm



Booth Rendering

Please note that although arm lights may be included in your package, electrical power must be ordered separately through the electrical services provider in your exhibitor service manual. Colors may vary due to facility lighting, printing limitations and dye lot differences.

Exhibit #3, 10 x 10 (600003)



Graphic Panel Callout

01 608301 38 1/8" wide x 86 1/4" tall
Discount Price - $575.00 /Regular Price - $799.00
Produced on 3/16" Thick White Foamcore

04 608304 18 7/16" wide x 86 1/4" tall
Discount Price - $288.00 /Regular Price - $400.00
Produced on 3/16" Thick White Foamcore

07 608307 117" wide x 12" tall
Discount Price - $246.00 /Regular Price - $342.00
Produced on 3/16" Thick White Foamcore

02 608302 38 1/8" wide x 30 1/4" tall
Discount Price - $203.00 /Regular Price - $282.00
Produced on 3/16" Thick White Foamcore

09 608309 77 1/2" wide x 30 1/4" tall
Discount Price - $410.00 /Regular Price - $570.00
Produced on 3/16" Thick White Foamcore

All Prices listed above are Per Panel.

Please note that pricing listed is for Graphic Panels only. GEM units are rented separately.

GES requires a form of payment for booth graphics in order to produce signage. Please see Payment and Credit Card Authorization (G-2) for required information.

Please contact GES National Service Center at 800-475-2098 or 702-515-5970 with any questions or concerns.

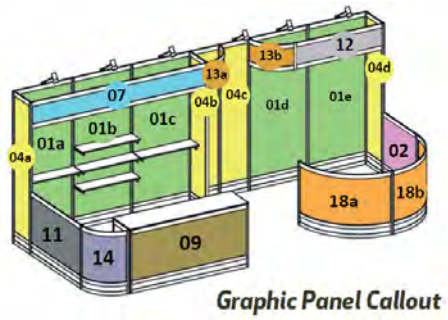
Link: https://e.ges.com/081600494/exhibit3/esm



Booth Rendering

Please note that although arm lights may be included in your package, electrical power must be ordered separately through the electrical services provider in your exhibitor service manual. Colors may vary due to facility lighting, printing limitations and dye lot differences.

Exhibit #4, 10 x 20 (600004)



Graphic Panel Callout

12 608312 57 7/8" wide x 12" tall
Discount Price - $127.00 /Regular Price - $176.00
Produced on 3/16" Thick White Foamcore

13 608313 29 3/4" wide x 12" tall
Discount Price - $63.25 /Regular Price - $88.00
Produced on 1/8" Thick White Foamacell

18 608318 60 3/4" wide x 30 1/4" tall
Discount Price - $322.00 /Regular Price - $447.00
Produced on 1/8" Thick White Foamacell

09 608309 77 1/2" wide x 30 1/4" tall
Discount Price - $410.00 /Regular Price - $570.00
Produced on 3/16" Thick White Foamcore

14 608314 29 3/4" wide x 30 1/4" tall
Discount Price - $158.00 /Regular Price - $220.00
Produced on 1/8" Thick White Foamacell

All Prices listed above are Per Panel.

Please note that pricing listed is for Graphic Panels only. GEM units are rented separately.

GES requires a form of payment for booth graphics in order to produce signage. Please see Payment and Credit Card Authorization (G-2) for required information.

Please contact GES National Service Center at 800-475-2098 or 702-515-5970 with any questions or concerns.

Link: https://e.ges.com/081600494/exhibit4/esm

01 608301 38 1/8" wide x 86 1/4" tall
Discount Price - $575.00 /Regular Price - $799.00
Produced on 3/16" Thick White Foamcore

04 608304 18 7/16" wide x 86 1/4" tall
Discount Price - $288.00 /Regular Price - $400.00
Produced on 3/16" Thick White Foamcore

11 608311 57 7/8" wide x 30 1/4" tall
Discount Price - $122.00 /Regular Price - $169.00
Produced on 3/16" Thick White Foamcore

02 608302 38 1/8" wide x 30 1/4" tall
Discount Price - $203.00 /Regular Price - $282.00
Produced on 3/16" Thick White Foamcore

07 608307 117" wide x 12" tall
Discount Price - $246.00 /Regular Price - $342.00
Produced on 3/16" Thick White Foamcore

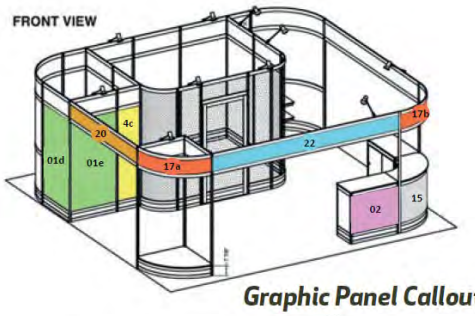


Booth Rendering

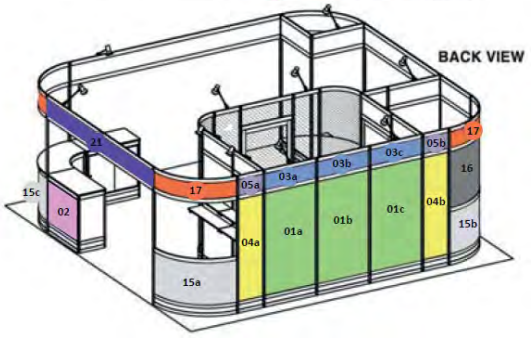
Please note that although arm lights may be included in your package, electrical power must be ordered separately through the electrical services provider in your exhibitor service manual. Colors may vary due to facility lighting, printing limitations and dye lot differences.

Standard Exhibits Graphics

Exhibit #5, 20 x 20 (600005)



Graphic Panel Callout



21 608321 136 9/16" wide x 12" tall
Discount Price - $191.00 /Regular Price - $265.00
Produced on 3/16" Thick White Foamcore

20 608320 97 3/16" wide x 12" tall
Discount Price - $205.00 /Regular Price - $285.00
Produced on 1/8" Thick White Foamcore

17 608317 60 11/16" wide x 12" tall
Discount Price - $235.00 /Regular Price - $327.00
Produced on 1/8" Thick White Foamacell

02 608302 38 1/8" wide x 30 1/4" tall
Discount Price - $203.00 /Regular Price - $282.00
Produced on 3/16" Thick White Foamcore

03 608303 38 1/8" wide x 12" tall
Discount Price - $80.50 /Regular Price - $112.00
Produced on 3/16" Thick White Foamcore

05 608305 18 7/16" wide x 12" tall
Discount Price - $63.25 /Regular Price - $88.00
Produced on 3/16" Thick White Foamcore

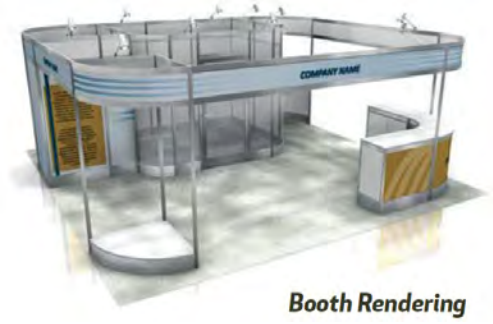
01 608301 18 7/16" wide x 86 1/4" tall
Discount Price - $575.00 /Regular Price - $799.00
Produced on 3/16" Thick White Foamcore

04 608304 18 7/16" wide x 86 1/4" tall
Discount Price - $288.00 /Regular Price - $400.00
Produced on 3/16" Thick White Foamcore

16 608316 60 11/16" wide x 40 1/4" tall
Discount Price - $386.00 /Regular Price - $536.00
Produced on 1/8" Thick White Foamacell

15 608315 60 11/16" wide x 30 1/4" tall
Discount Price - $322.00 /Regular Price - $447.00
Produced on 1/8" Thick White Foamacell

22 608322 156 1/4" wide x 12" tall
Discount Price - $326.00 /Regular Price - $453.00
Produced on 3/16" Thick White Foamcore



Booth Rendering

All Prices listed above are Per Panel.

Please note that pricing listed is for Graphic Panels only. GEM units are rented separately.

GES requires a form of payment for booth graphics in order to produce signage. Please see Payment and Credit Card Authorization (G-2) for required information.

Please contact GES National Service Center at 800-475-2098 or 702-515-5970 with any questions or concerns.

Link: https://e.ges.com/081600494/exhibit5/esm

Please note that although arm lights may be included in your package, electrical power must be ordered separately through the electrical services provider in your exhibitor service manual. Colors may vary due to facility lighting, printing limitations and dye lot differences.

Exhibit Systems Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Discount Deadline Date:
January 5, 2017

Company Name | Email | Phone Number | Booth Number

Easy Ordering Tips:

- All prices include delivery, rental, and removal.
- Return your orders three (3) weeks before show move-in to ensure availability. At show site some items may not be available and substitutions might be necessary.
- Arm lights and shelves cannot be placed on pipe and drape.

13 oz. Carpet Color Options
(Gray will be provided if no color is indicated below)



(41) (42) (56) (40) (45) (52) (49)

Exhibit Panel Color Options
(Gray Fabric Panel will be provided if no color is indicated below)



(C41) (C50) (C42) (C79) (F41) (F42)

Coated: Maple (CMPL)



(F40)

C Color Codes are Coated Panels
F Color Codes are Fabric

Trim Color Options
(Silver will be provided if no color is indicated below)



(41) (79)

Standard Exhibits

10x10 Exhibits

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
600002	Exhibit System GEM #2, 10'x10' Inline	**2,980.00**	4,140.00		8.875	$
↳	Carpet Color Code:_____ Trim Color:_____ Panel Color:_____					
600003	Exhibit System GEM #3, 10'x10' Inline	**5,620.00**	7,810.00		8.875	$
↳	Carpet Color Code:_____ Trim Color:_____ Panel Color:_____					

10x20 Exhibits

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
600004	Exhibit System GEM #4, 10'x20' Inline	**12,350.00**	17,170.00		8.875	$
↳	Carpet Color Code:_____ Trim Color:_____ Panel Color:_____					

20x20 Exhibits

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
600005	Exhibit System GEM #5, 20'x20' Island	**18,380.00**	25,550.00		8.875	$
↳	Carpet Color Code:_____ Trim Color:_____ Panel Color:_____					

Accessories

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
600410	Exhibit, Ad Board, 1M x 8'	**971.00**	1,350.00		8.875	$
600110	Exhibit, Armlight Black	**145.00**	201.00		8.875	$
600103	Exhibit, Counter, 1M Curved	**1,350.00**	1,870.00		8.875	$
↳	Trim Color:_____ Panel Color:_____					
600101	Exhibit, Counter, 1M x 1/2M x 40"H	**678.00**	942.00		8.875	$
↳	Trim Color:_____ Panel Color:_____					
600102	Exhibit, Counter, 2M x 1/2M x 40"H	**935.00**	1,300.00		8.875	$
↳	Trim Color:_____ Panel Color:_____					
600221	Exhibit, Light Box, Large 37"x85"	**1,230.00**	1,710.00		8.875	$

Exhibit Systems Order Form

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Discount Deadline Date:
January 5, 2017

Company Name | Email | Phone Number

Accessories

600222	Exhibit, Light Box, Medium 37"x56"	**978.00**	1,360.00		8.875	$
600223	Exhibit, Light Box, Small 37"x28"	**601.00**	835.00		8.875	$
661931	Exhibit, Panel, Slatwall, 1M x 8'	**849.00**	1,180.00		8.875	$
600291	Exhibit, Panel, Wirewall, 1M	**827.00**	1,150.00		8.875	$
600243	Exhibit, Shelf, 1M x 10" Deep	**114.00**	158.00		8.875	$

Electrical or Utilities Under Carpet?

☐ Yes ☐ No

Total and Sign: Return to Fax: 866.329.1437 • International Fax: 702.263.1520

Please Sign

X

Authorized Signature

Authorized Name - Please Print | Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events.

Total Payment Enclosed $

Cancellation Policy: Items cancelled will be charged **50%** of original price after move-in begins and **100%** of original price after installation.

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Digital File Preparation

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Graphic File Solutions

We are committed to partnering with you to provide comprehensive and effective graphic solutions for your event. The graphics print and production industry continuously evolves, and we want your graphics and images to look their absolute best.

To ensure the highest quality output from your digital files, and to make file transfers as seamless as possible, please review and follow these guidelines when submitting artwork to GES. We also offer layout and design services for a fee. Please contact GES for details.

Suitable Programs for images or logos	
Program	**Preferred Format**
Adobe Illustrator CS6, CC 2014	.ai, .eps
Adobe Photoshop CS6, CC 2014	.tif (LZW), .jpg (High Quality), .psd
Adobe InDesign CS6, CC 2014	.indd (include all links)
Adobe Acrobat	.pdf (Press Quality Setting)

Suitable Media for images or logos	
Media	**Preferred Format**
CD-ROM	Hard copy color proofs
DVD-ROM	Hard copy color proofs
Email Attachments	Limited to maximum size of 5MB
FTP	Mandatory ZIP or SIT compression



- Save money by providing your artwork/graphic files in the recommended formats.
- Send your graphics early with client name, show name, and booth number to avoid costly delays.
- Do not copy graphics from web pages as they will be low resolution and not suitable for your exhibit/sign.

Avoiding Additional Costs

Files obtained from the internet (.jpg or .gif) or artwork created in MS Office applications (Word, Excel, PowerPoint) are often not suitable for high quality output, and often require additional hourly charges. Artwork should be created at actual size, however, for larger files i.e., banner artwork, 10% or 25% of actual size is acceptable. Scans should be no smaller than 300dpi at quarter size. To avoid additional costs associated with these file types, please supply files in accordance as defined herein.

Vector Artwork

For the best quality, create in vector format (ai or vector eps).
Logos taken from websites are generally GIF files. GIF files are not acceptable as they will not print clearly. See Visual.
Artwork produced in vinyl, for example, solid company logos or text must be supplied in a vector format (ai or vector eps). Artwork created in a pixel format i.e., TIFF and JPEG is not suitable. See Visual.



gif (raster) | ai / eps (vector)



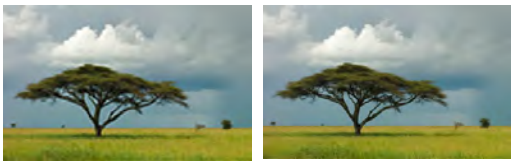
Editable Text | Outlined Text

Bitmap/Raster Artwork

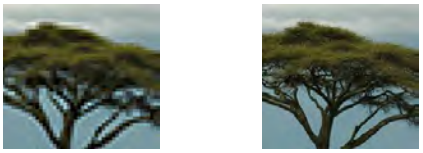
TIFF and PSD - These are the preferred file formats for raster images. Files should be supplied at 100dpi at full size, or they should re-scale to those dimensions**.** If the resolution is lower than 100dpi, images can look blurry or pixilated when printed. If there is a lot of small text in the raster image, the file can be provided at higher resolutions to ensure print quality. See Visual.

JPEG - We can use JPEG files, but because JPEGs use file compression this can sometimes affect image quality. Therefore, this file type should only be used if the files are being emailed.

PDF - These are print files only and cannot be altered to fit different sizes, artwork must be set up at the correct proportion and at print-ready quality. Ensure images are saved at high resolution (100dpi at final size).



Low Resolution (72 dpi) | High Resolution (300 dpi)



Order graphics and **upload artwork files** directly online, click here: https://e.ges.com/081600494/signs

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Digital File Preparation

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New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Front and Backlit Graphics

When producing artwork for front lit graphics or transparencies keep these points in mind:

- Avoid setting type in Photoshop — instead use a vector-based program (such as Adobe Illustrator) for your type. If you do use vector smart objects, save the file as an.eps or .psd to retain vector properties.
- If you plan to add effects to your type (such as drop shadows or glows), follow these steps:
  a. Import the Illustrator type into Photoshop
  b. Add effects to the type
  c. Separate the effects onto a layer
  d. Delete the type layer
  e. Assemble the type and photo in a vector program.
- Always provide logos in a vector format.
- If you have critical PMS colors to match, provide us with a layered Photoshop file to allow for color editing.
- Always add at least 1" of bleed to your images.
- Use gradients carefully and sparingly. Gradients often "band," and little can be done to correct the problem. Look at your high res file at 100% — if you can see the banding, it WILL appear in the print. Adding 1 pt. of noise to the file may resolve the problem.

File Sizes

Please build Photoshop (raster) graphics to at least 100dpi at final size. Any combination of size/resolution that produces this result is acceptable.
(e.g. 1/4 size file @400dpi)
Here is an easy way to determine how much digital information is needed for your graphic:

- Open a new document in Photoshop
- Enter the final width and height of your graphic.
- Enter a resolution of 100 dpi

The resulting megabyte size is the approximate amount of digital information we need for best quality output.

Adobe Illustrator, InDesign, Photoshop

- Work with .eps files as much as possible. .eps files are a better quality file format than .tif files and are accepted more easily by Adobe Illustrator.
- Save a Low Res files version of your files for proofing and a Hi Res file for production. Illustrator allows for seamless swapping of LR and HR files provided the images are the same dimensions.
- When saving your HR file, use the settings shown in *figure a.* This will compress the information in the file without degrading the quality. High resolution files saved with this setting present no issues for our output devices.
- If you must work with a .tif file because you are colorizing it in illustrator, save the HR file with the LZW compression option.
- Keep all color-critical elements of your design vector whenever possible. Don't send the layered Photoshop unless you need critical color corrections. If you want to add a Photoshop effect to a logo or color critical text: set the text in illustrator or keep the logo vector, create the desired effect in Photoshop, then link the Photoshop file into Illustrator under the color critical vector art or text.
- Photoshop files with text or vector smart objects need to be saved out as .eps or .psd to retain vector properties.

Placed Images

Provide placed images at 100dpi at 100% of final size as a .tif (LZW compression) or .psd. Embedding images in Illustrator is preferred and need to be 100dpi at final size.

Fonts

Turn all fonts to outlines or convert to paths before sending the files. If you are using a program where this is not an option, YOU MUST INCLUDE ALL FONTS with your files. OTF (open type fonts). are preferred.

Vinyl

We can only produce vinyl for type or logos from VECTOR based artwork. DO NOT send PowerPoint files, .gifs, .jpgs, .pdfs or raster-based images output to vinyl.

Remember

- You MUST add bleed to your photographic images.
- Backlit graphics are held in place with velcro or with a frame–place type and critical images at least 1" from all edges to avoid this dead space (see diagram below).
- You MUST provide PMS colors. We are not responsible for accurate reproduction of your logo or corporate colors if PMS matches are not provided.
- Please make certain that your scans are clean (free of dust, dirt, and scratches) BEFORE you send them for production. Deadlines and time constraints do not allow us to check all your images for quality. We must assume the images you provide are the highest quality available to you. To check for quality, look at your Photoshop files at 100% enlargement. If you can see dirt and scratches, they will appear on your final output. Use the rubber stamp tool (clone stamp tool) to eliminate these imperfections.



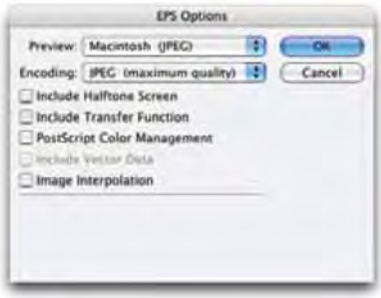


figure a.

I-2 071415 111016 1034

Graphics and Signage Order Form

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New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Discount Deadline Date:
January 5, 2017

Company Name | Email | Phone Number | Booth Number

Order graphics and **upload artwork files** directly online, click here: https://e.ges.com/081600494/signs/esm

Graphics and Signage

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
600534	22"W x 28"H Vertical Sign w/ Sign Holder, Double Sided	**348.00**	484.00		8.875	$
600533	22"W x 28"H Vertical Sign w/ Sign Holder, Single Sided	**269.00**	374.00		8.875	$
600535	72"W x 36"H Vinyl Banner (horizontal or vertical) w/ Silver Grommets, Single Sided	**283.00**	394.00		8.875	$
600852	Freestanding 24"W x 84"H Vertical Ad Board w/ Cardboard Base, Double Sided	**512.00**	712.00		8.875	$
600850	Freestanding 24"W x 84"H Vertical Ad Board w/ White Cardboard Base, Single Sided	**317.00**	440.00		8.875	$
600853	Freestanding 38"W x 84"H Vertical Ad Board w/ White Cardboard Base, Double Sided	**672.00**	934.00		8.875	$
600851	Freestanding 38"W x 84"H Vertical Ad Board w/ White Cardboard Base, Single Sided	**475.00**	660.00		8.875	$
601099	Printed Cardboard Base for Freestanding Boards	**30.75**	42.75		8.875	$

Foamcore

Item Code	Description	Discount ($)	Regular ($)	Qty	Tax %	Total
6006	Color Foamcore, 4' x 8' sheet	**271.00**	377.00		8.875	$
600650	White Foamcore, 4' x 8' sheet	**239.00**	332.00		8.875	$

Total and Sign: Return to Fax: 866.329.1437 • International Fax: 702.263.1520

Please Sign

X _____
Authorized Signature

_____
Authorized Name - Please Print | Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events.

Total Payment Enclosed $

I-1 051016 111016 081600494

Standard Graphics

38" Ad Board



600851 Freestanding 38"W x 84"H Vertical Ad Board w/ White Cardboard Base, Single Sided (includes cardboard base, graphic & delivery)

600853 Freestanding 38"W x 84"H Vertical Ad Board w/ White Cardboard Base, Double Sided

Includes cardboard base, graphic and delivery.
Printed base available at additional cost.

24" Ad Board



600850 Freestanding 24"W x 84"H Vertical Ad Board w/ White Cardboard Base, Single Sided (includes cardboard base, graphic & delivery)

600852 Freestanding 24"W x 84"H Vertical Ad Board w/ Cardboard Base, Double Sided

Includes cardboard base, graphic and delivery.
Printed base available at additional cost.

22" x 28" with Sign Holder



600533 22"W x 28"H Vertical Sign w/ Sign Holder, Single Sided

600534 22"W x 28"H Vertical Sign w/ Sign Holder, Double Sided

Includes sign holder rental, graphic and delivery.

6' x 3' Banner



600535 72"W x 36"H Vinyl Banner (horizontal or vertical) w/ Silver Grommets, Single Sided

Banner is available horizontal or vertical.
Includes silver grommets.

Material Handling/Drayage Information

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New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Benefits of Advance Shipping to the GES Warehouse

- Storage of materials for up to 30 days prior to your show.
- Delivery of Shipments to your booth by your published set-up time.
- Some convention centers and hotels do not have facilities for receiving or storing freight.
- Saves valuable set-up time.

How to Ship in Advance to the GES Warehouse

- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Advance Shipping labels.
- Complete the enclosed Material Handling/Drayage Order Form.
- Remember to confirm receipt of your shipment prior to leaving for the show.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Certified weight tickets must accompany all shipments.
- Take the time to ensure that your display and products are packed neatly and securely.
- Do not ship uncrated materials to warehouse.

Freight Carriers

Select a carrier with experience in handling exhibition materials. Make sure to give your carrier explicit information as to where and when to check in. Delivery and pick up times are often out of the range of normal delivery hours, make sure your carrier is committed to meeting your target dates and times. While making shipping plans to the Show, also plan for the return shipment.

Tracking Shipments

Confirm your delivery date and time with your carrier, and have all pertinent shipping information in the hands of your representative at show site. You may also want to review the return of your Goods at the end of the show. GES Logistics domestic shipments can be tracked online by going to:
www.ges.com/everything/logistics/tracking/.

Get an instant quote today at http://logisticsquote.ges.com/

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Estimating Material Handling Charges

Handling charges are based on the weight of the freight. Shipments are billed by the hundred weight and rounded up to the nearest hundred. Minimum per Shipment may apply, see enclosed Material Handling/Drayage Order Form for details. Please prepay all shipping charges - GES cannot accept or be responsible for collect shipments. Crated and uncrated shipments must be separated and clearly identified on separate bills of lading with separate weight tickets - otherwise GES will invoice the entire load at the Uncrated rate.

- Crated - Material that is skidded, or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- Uncrated - Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.
- Special Handling - Defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.
- Overtime Surcharges - Shows that move-in or move-out on weekends or after 4:30 PM during the weekday, may be subject to additional overtime surcharges. See enclosed Material Handling/Drayage Order Form for details.

Late Surcharges - May be charged an additional overtime surcharge

- If advance freight is received before or after the published deadline date for shipments to arrive at the warehouse. See enclosed Material Handling/Drayage Order Form for details.
- Freight shipments sent to the show after it has opened.
- Freight shipments that are received at showsite that do not meet their published date and time.
- Shipment Surcharges - A surcharge will be incurred per shipment for those that are received with incomplete information on shipping labels identifying company name and booth number and/or shipments that are left on the show floor at the end of the show with no labels and no bill of lading turned in.

Machinery Labor and Equipment

Labor and equipment for uncrating, unskidding, positioning, leveling, dismantling, recrating, and reskidding machinery and/or equipment must be ordered separately. Place your order for this labor using the Forklift Labor Order Form. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Storing Empty Containers

Properly labeled empty shipping cartons will be picked up, stored, and returned after the show. Labels are available at the GES Servicenter® or from your GES Service Executive and are for empty storage only. Depending on the size of the show, it can take from two to twelve hours to return empty crates. Do not store any items in crates marked "empty." GES has no liability for damage to crates or items sent to empty storage in crates.

Outgoing Shipments

An OMHF (Outbound Material Handling Form / Bill of Lading) must accompany all outgoing shipments. Shipping information, outbound forms and labels will be available at the GES Servicenter®. Exhibitors selecting non-official carriers will need to make their own arrangements for pickup. Make sure that someone from your company will be on-site to oversee the outbound shipment of your display and product.

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Measure of Damage

- Liability - GES is liable for loss or damage to your goods only if the loss or damage is caused by GES negligence.
- Sole Relief - If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's goods is limited to $.50 (USD) per pound with a maximum liability of $100 (USD) per container, or $1,500.00 (USD) per shipment, whichever is less.

Insurance

All of your goods should be insured by your own insurance policy. Although we do our best to handle your goods as our own, there are many variables in shipping and handling that can affect your exhibit and products. GES has published GES Terms and Conditions of Contract that are in this exhibitor service manual. Please read them carefully. It is recommended that your goods be insured.

Work Zone

Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.

GES Transportation Plus

DOMESTIC



Save 10% on Material Handling with GES Transportation Plus.

GES is your one stop shop for event and trade show transportation. As the Official Services Provider, we can offer you competitive pricing and a seamless shipping experience along with these Transportation Plus benefits:



- 10% off material handling
- GES on-site support professionals
- 24/7 online shipment tracking: **http://www.ges.com/us/logistics/tools**
- Consolidated show invoice
- Fully integrated storage and shipping solutions

Order your round-trip shipping today to qualify for 10% off material handling fees.

Get an instant quote today at: **https://e.ges.com/081600494/logistics_quote**

Discount does not apply to shipments that are considered small packages, local or shipments over 5,000 lbs.

ges.com | 800.475.2098

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Visit ges.com and discover how we use art and science to create engaging experiences.

GES

Material Handling/Drayage Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Discount Deadline Date:
January 5, 2017

Company Name | Email | Phone Number | Booth Number

Easy Ordering Tips:

- Material Handling is the unloading and delivery of exhibit freight to the exhibitor's booth on the show floor. Material handling charges will be invoiced to you at show site for any freight unloaded and delivered. Use this form to plan, estimate costs and pre-order this service.
- Straight Time is Monday through Friday 8:00 AM to 4:30 PM. Trucks signing in after 2:00 PM may be charged at the overtime rate.
- Overtime is all other times, Saturdays, Sundays and Holidays.
- Crated Material is skidded, or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- Special Handling is defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.
- Uncrated Material is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks. The advance receiving warehouse cannot receive uncrated shipments.

Step 1. Review Freight Material Handling Rates and Information

Advance Shipment to Warehouse (200 lbs. minimum per shipment)

	Crated	Special Handling
Straight Time In / Straight Time Out	$290.00 cwt	$391.50 cwt
Straight Time In / Overtime Out	$435.00 cwt	$587.25 cwt
Overtime In / Overtime Out	$580.00 cwt	$783.00 cwt

Advance Shipments to Warehouse Dates:

Thurs, Dec 22, 2016: Advance shipments may begin arriving at warehouse.
Mon, Jan 23, 2017: Last day for shipments to arrive at warehouse.
The GES Advance Warehouse will be CLOSED December 23 & 26, 2016 and January 2, 2017 in observance of the Holidays.

No Direct Shipping Notification:

All exhibit materials must be sent in advance to the GES warehouse. Due to limited street access and dock availablity, direct to showsite shipments will not be accepted at the New York Marriott Marquis. New York Marriott Marquis may not have the capabilities to receive nor have adequate storage space for exhibitor materials. Any materials shipped to the New York Marriott Marquis will be consigned to GES and you will be billed higher material handling charges by GES and a 30% ($50.00 minimum) surcharge. Exhibitors may also be billed an additional receiving charge by the New York Marriott Marquis for any items sent directly to the New York Marriott Marquis.

Small Package

Cartons and envelopes received without documentation will be delivered without guarantee of piece count or condition. Maximum weight is 50 lbs. for the first shipment, per delivery. This includes UPS and Federal Express shipments. All shipments received via air carrier that do not fall under the small package category may be subject to special handling charges. First shipment of small packages will be charged $51.00. Each Additional Package will be charged $25.50.

Step 2. Estimate Order

Small Packages

__1__ 1st Small Package Shipment x $51.00 = _____ Total

_____ # of Additional packages (each) x $25.50 = _____ Total

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Form Continues on Next Page

Material Handling/Drayage Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Company Name | Email | Phone Number

Material Handling/Drayage

Calculate Total CWT (Enter in increments of 100's only; round up to the next 100 mark if your weight is more than 8 lbs. over the previous 100 mark. 200 pound minimum per shipment.). We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

_____ pounds of freight ÷ 100 = _____ Total CWT x_____ Rate = _____ Total

_____ Grand Total

On Date:_____

By Carrier:_____

Total Number of Pieces:_____

Shipment Will Be Sent To Warehouse:

Total and Sign: Return to Fax: 866.329.1437 • International Fax: 702.263.1520

Please Sign

X _____

Authorized Signature

_____

Authorized Name - Please Print Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events.

Total Payment Enclosed $

Surcharges

Late/Early to Warehouse Shipment Surcharges:
A 30% ($50.00 minimum) surcharge will apply to all shipments recieved after the advance shipment timeline. This charge will also apply if shipments are sent to the facility. Monthly Storage fee of per cwt will apply before published timeline.

Special Handling/Mixed Shipments:
A 35% surcharge will apply to items requiring special handling or mixed shipments.

Measure of Damage:
If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's goods is limited to $.50 (USD) per pound with a maximum liability of $100 (USD) per container, or $1,500.00 (USD) per shipment, whichever is less.

Certified Weight Tickets Are Required For All Shipments:
Drivers with inbound shipments must check in at the warehouse by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 4:30 PM; Closed 12:00 PM - 1:00 PM and Holidays.

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What is “Special” Handling?

Special Handling applies to shipments that are loaded in such a manner as to require additional labor and handling to unload or load out. An additional fee beyond the standard crated rate will apply.

Special Handling Includes:

Ground Loading
- Vehicles that are not dock height, preventing the use of loading docks.
- When docks are not readily available.
- When convention facility has no dock space

Side Door Loading
- Shipments tendered for delivery in such a manner as to prevent access from the rear of the trailer.

Constricted Space Loading
- Freight loaded "high and tight" or down one side as to make shipments not readily available.

Designated Piece Loading
- When a trailer must be loaded in a particular sequence to ensure fit.

Stacked, Cubed-out, or Loose Shipments
- Shipments loaded in such a manner requiring items to be removed to ground level for delivery to booth.
- Items that would need to be unstacked/stacked, unstrapped/strapped, or loadbars to be removed/ installed during the unload or load out process.

Multiple Shipments
- Shipments that are loaded mixed on the truck, failing to maintain shipment integrity and/or have multiple delivery areas.

Mixed Shipments
- Pieces for separate shipments that are loaded mixed throughout the delivery vehicle, or shipments of crated and uncrated goods where the percentage of uncrated is minimal and does not warrant full uncrated rate for shipment.

Improper Delivery Receipts
- Shipments that arrive without individual Bill of Lading. Possible examples might include: UPS, FedEx, company trucks, privately-owned vehicles.

Uncrated Shipments
- Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

Special Handling Examples:



Side Door Loading



Constricted Space Loading



Stacked Shipments



Uncrated Shipment



Multiple Shipments

Use these shipping labels as they will expedite handling. Copies of these labels are acceptable if additional labels are needed.

Please print this label on a color printer if possible

A RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

TO:

Full Exhibiting Company Name at Show

New York Podiatric Clinical Conference and Exhibition

Name of Exhibition 0810600494

BOOTH NUMBER

C/O GES
203 Kuller Rd.
Clifton, NJ 07011 USA

Shipment Should Arrive on or Between:

Thursday, Dec 22, 2016 - Monday, Jan 23, 2017

The GES Advance Warehouse will be CLOSED December 23 & 26, 2016 and January 2, 2017 in observance of the Holidays.

Certified Weight Tickets are required for all Shipments. Drivers must check in by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 4:30 PM; Closed 12:00 PM - 1:00 PM & Holidays.

Carrier _____

Number _____ of _____ pieces

A RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

TO:

Full Exhibiting Company Name at Show

New York Podiatric Clinical Conference and Exhibition

Name of Exhibition 0810600494

BOOTH NUMBER

C/O GES
203 Kuller Rd.
Clifton, NJ 07011 USA

Shipment Should Arrive on or Between:

Thursday, Dec 22, 2016 - Monday, Jan 23, 2017

The GES Advance Warehouse will be CLOSED December 23 & 26, 2016 and January 2, 2017 in observance of the Holidays.

Certified Weight Tickets **are required for all Shipments.** Drivers must check in by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 4:30 PM; Closed 12:00 PM - 1:00 PM & Holidays.

Carrier _____

Number _____ of _____ pieces

Please print this label on a color printer if possible

Request for Pre-Printed Outbound Material Handling Release/Labels

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Form Deadline Date:
January 5, 2017

Form Tips:

- This form is used to gather your shipping information for the destination of your freight after the show closes. This document is not a Bill of Lading (BOL).
- Save time checking out by completing this form for pre-printed outbound Material Handling documents and outbound address labels.
- In order to provide this service, please submit this form by January 5, 2017.
- Want an easier way? Fill out this information online and submit: https://e.ges.com/081600494/prePrint/esm

Step 1. Tell us the location of materials for pickup (show site address)

Company/Consignee	Attention			
1535 Broadway	New York	NY	10036	USA
Street Address	City	State	Zip/Postal Code	Country

Phone	Fax	Booth Number

Step 2. Tell us the location where freight should be sent

Shipping Destination 1:

Number of Labels Needed: ☐

Company/Consignee	Attention			
Street Address	City	State	Zip/Postal Code	Country

Phone	Fax	Booth Number

Shipping Destination 2:

Number of Labels Needed: ☐

Company/Consignee	Attention			
Street Address	City	State	Zip/Postal Code	Country

Phone	Fax	Booth Number

Showsite Instructions: Once your shipment is packed and ready to be picked up, please return the outbound material handling release form to the GES Servicenter®. Verify the piece count, weight, and that the signature is on the outbound material handling release form prior to shipping out. Shipments without paperwork turned in will be returned to GES Warehouse or forced onto another carrier at Exhibitor's expense.

GES does not accept responsibility for any exhibitor property left on the show floor unattended at any time for any reason.

Measure of Damage: If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to $.50 (USD) per pound with a maximum liability of $100.00 (USD) per container, or $1,500.00 (USD) per shipment, whichever is less.

Review and Return: Return to Fax: 866.329.1437 • International Fax: 702.263.1520

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Freight Service Questionnaire

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Form Deadline Date:
January 5, 2017

Company Name | Email | Phone Number | Booth Number

Required Information For Exhibitors with Freight Shipments:

- This form should be returned by all exhibitors shipping freight.
- By returning this form we can better plan and prepare for incoming freight.
- Want an easier way? Fill out this information online and submit: http://e.ges.com/081600494/freightQuestionnaire/esm

1. Estimate total number of pieces being shipped:

   _____ Crated
   _____ Uncrated
   _____ Machinery
   _____ Total

2. Indicate total number of trucks in each category that you will use:

   _____ Van Line
   _____ Common Carrier
   _____ Flatbed
   _____ Co. Truck
   _____ Overseas Container

3 List carrier name(s):

   _____

   _____

4. If using a Customs Broker, please print name:

   _____

   Phone Number:

   _____

5. Print the name of person in charge of your move-in:

   _____

   Phone Number:

   _____

6. What is the minimum number of days to set your display?

   _____

7. What is the weight of the single heaviest piece that must be lifted?

   _____ lbs.

8. What is the total weight of your exhibit or equipment being shipped?

   _____ lbs.

9. Is there any special handling equipment required to unload your exhibit materials, i.e. extended forklift blades, special slings, lifting bars. etc.?

   _____

   _____

   _____

It is the responsibility of the exhibitor to provide proper special handling instructions, and to ensure goods are packaged appropriately for shipment and movement by heavy equipment. Failure to provide special handling instructions will result in the elimination of any liability for loss or damage by GES.

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Review and Return: Return to Fax: 866.329.1437 • International Fax: 702.263.1520

Installation and Dismantling Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Discount Deadline Date:
January 5, 2017

Company Name | Email | Phone Number | Booth Number

Easy Ordering Tips:

- Please complete this form for all display labor needed. To determine if you need display labor, please read the show site work rules carefully.
- Exhibitor may set up exhibit display if one person can accomplish the task in less than one-half (½) hour without the use of tools.
- Exhibitor may unpack and place merchandise.
- Don't forget to order labor for Move In and Move Out.
- Straight Time (ST): Monday through Friday from 8:00 AM to 4:30 PM.
- Overtime (OT): All other times Monday through Friday. All day Saturday.
- Double Time (DT): All day Sunday & Holidays.

Step 1. Order Labor

Item Code	Description	Discount ($)	Regular ($)	Show Site ($)	X # Workers	X # Hours	Tax %	= Total
705000	Install & Dismantle, ST Move In	**190.00**	237.50	285.00			8.875	$
705000	Install & Dismantle, ST Move Out	**190.00**	237.50	285.00			8.875	$
705000	Install & Dismantle, OT Move In	**285.00**	356.25	427.50			8.875	$
705000	Install & Dismantle, OT Move Out	**285.00**	356.25	427.50			8.875	$
705000	Install & Dismantle, DT Move In	**380.00**	475.00	570.00			8.875	$
705000	Install & Dismantle, DT Move Out	**380.00**	475.00	570.00			8.875	$

Hate math? Let Expresso calculate your rates: https://e.ges.com/081600494/labor/esm

Step 2. Please Indicate Service

What is GES Supervision? An exhibitor chooses GES Supervised when they do not want to be present when the work is completed. On most shows and services, there is a minimum surcharge for the professional supervision. Remember, when an exhibitor chooses this option, they do not need to schedule a date and time for services to be completed.

Option 1 (A 25% ($ 50.00 minimum) surcharge will be added)

◯ GES Supervised (OK to proceed without exhibitor.)
Please complete Key Information form,
click here: https://e.ges.com/081600494/laborchecklist/esm
GES will supervise labor to:

- Unpack and install display before Exhibitor arrival at show site.
- Dismantle and pack the display after show closing.
- Subject to terms and conditions of all GES policies, including terms and conditions of contract, including but not limited to sub-paragraph VII, b., Labor.
- A 25% ($ 50.00 minimum) surcharge will be added to the labor rates above for this professional supervision.

Location of Booth/Dimension of Booth: Use the Booth Layout Form to represent your booth, indicate from each boundary how you would like your booth placed.

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Form Continues on Next Page

Installation and Dismantling Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Company Name	Email	Phone Number	Booth Number

What is Exhibitor Supervision? An exhibitor chooses Exhibitor Supervised so they are able to instruct the laborer. The exhibitor is required to be in the booth and there are no supervision fees. Scheduling a date and time is necessary for this choice.

Option 2

◯ Exhibitor Supervised

- Indicate workers needed for installation and dismantling
- GES assumes no liability for loss, damage or bodily injury arising out of the installation and/or dismantling of Exhibitor's property by GES provided union labor. Exhibitor assumes the responsibility and any liability arising therefrom, for the work performed by union labor under Exhibitor's supervision. Exhibitors must stay clear during movement of freight.

GES is responsible for the following type of booth:

◯ Pop-Up ◯ Two Story ◯ Custom

◯ Other: _____

Please estimate the number of workers and hours per worker needed for installation. Invoice will be calculated according to actual hours worked, relative to the original estimate and based upon the date received. Additional labor required will be calculated and invoiced at the show site rate.

Move In

Schedule Dates	Schedule Start Time	Schedule End Time	Number of Workers
MM/DD/YR	AM PM	AM PM	
MM/DD/YR	AM PM	AM PM	
MM/DD/YR	AM PM	AM PM	

Move Out

Schedule Dates	Schedule Start Time	Schedule End Time	Number of Workers
MM/DD/YR	AM PM	AM PM	
MM/DD/YR	AM PM	AM PM	
MM/DD/YR	AM PM	AM PM	

Important Information

Starting time can be guaranteed only when labor is requested for the start of the working day. All exhibit labor scheduled at the start of the working day will be dispatched to booth space. For all other starting times, check in at the labor desk one-half (½) hour before time requested. Labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker. If Exhibitor fails to use the workers at the time confirmed, a one (1) hour "No-Show" charge per worker will apply.

The minimum charge for labor is one (1) hour per worker. Labor thereafter is charged in half (½) hour increments. Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by GES. GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior. All rates are subject to change if necessitated by increased labor and material costs.

Total and Sign: Return to Fax: 866.329.1437 • International Fax: 702.263.1520

Please Sign

X _____

Authorized Signature

_____

Authorized Name - Please Print Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events.

Total Payment Enclosed $

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Forklift Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Discount Deadline Date:
January 5, 2017

Company Name	Email	Phone Number	Booth Number

Show Site Contact	Show Site Email	Show Site Phone Number

Easy Ordering Tips:

- In-booth forklift and labor may be required to assemble displays or when uncrating, positioning, and reskidding equipment and machinery.
- A forklift is required for moving equipment and materials weighing 200 pounds or more.
- If you require a forklift, a crew will be assigned consisting of a forklift and two workers.
- Please see Labor Information form for additional requirements regarding labor.
- Don't forget to order labor for Move In and Move Out.
- Straight Time (ST): Monday through Friday from 8:00 AM to 4:30 PM.
- Overtime (OT): All other times Monday through Friday. All day Saturday.
- Double Time (DT): All day Sunday & Holidays.

Forklift with Operator, Per Hour

Item Code	Description	Discount ($)	Regular ($)	Show Site ($)	X # Crews	X # Hours	Tax %	= Total
705200	5,000#, ST Move In	**474.50**	593.00	712.00			8.875	$
705200	5,000#, ST Move Out	**474.50**	593.00	712.00			8.875	$
705200	5,000#, OT Move In	**641.00**	801.00	962.00			8.875	$
705200	5,000#, OT Move Out	**641.00**	801.00	962.00			8.875	$
705200	5,000#, DT Move In	**807.00**	1,010.00	1,210.00			8.875	$
705200	5,000#, DT Move Out	**807.00**	1,010.00	1,210.00			8.875	$

Additional Worker, Freight, Per Hour

Item Code	Description	Discount ($)	Regular ($)	Show Site ($)	X # Crews	X # Hours	Tax %	= Total
705030	Freight, ST Move In	**202.50**	253.00	304.00			8.875	$
705030	Freight, ST Move Out	**202.50**	253.00	304.00			8.875	$
705030	Freight, OT Move In	**273.00**	341.00	410.00			8.875	$
705030	Freight, OT Move Out	**273.00**	341.00	410.00			8.875	$
705030	Freight, DT Move In	**344.00**	430.00	516.00			8.875	$
705030	Freight, DT Move Out	**344.00**	430.00	516.00			8.875	$

Hate math? Let Expresso calculate your rates: https://e.ges.com/081600494/labor/esm

Step 2. Labor Information

What is Exhibitor Supervision? An exhibitor chooses Exhibitor Supervised so they are able to instruct the laborer. The exhibitor is required to be in the booth and there are no supervision fees. Scheduling a date and time is necessary for this choice.

◯ Exhibitor Supervised (Do Not Proceed)

Exhibitor will supervise.

- Indicate workers needed for installation and dismantling
- GES assumes no liability for loss, damage or bodily injury arising out of the installation and/or dismantling of Exhibitor's property by GES provided union labor. Exhibitor assumes the responsibility and any liability arising therefrom, for the work performed by union labor under Exhibitor's supervision. Exhibitors must stay clear during movement of freight.

GES is responsible for the following type(s) of work:

◯ Uncrating ◯ Unskidding ◯ Positioning
◯ Leveling ◯ Dismantling ◯ Recrating
◯ Reskidding

Additional labor will be assigned if necessary.

Forklift Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Company Name | Email | Phone Number | Booth Number

Step 3. Schedule In Booth Forklift Labor

Starting time can be guaranteed only when labor is requested for the start of the working day. All exhibit labor scheduled at the start of the working day will be dispatched to booth space. Confirm labor and forklifts by 2:30 PM the day before date requested. Please have a representative pick up the crew at the labor desk and supervise the work to be done. Upon completion, the Exhibitor's representative will return the crew to the labor desk and approve the work order. Equipment and labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker and forklift. If Exhibitor fails to use the workers and equipment at the time confirmed, a one (1) hour cancellation fee per worker and forklift will apply.

The minimum charge for labor is one (1) hour per worker and equipment. Labor thereafter is charged in half (½) hour increments per worker and equipment. Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by GES. GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior. All rates are subject to change if necessitated by increased labor and material costs.

Please estimate the number of workers and hours per worker needed for installation. Invoice will be calculated according to actual hours worked, relative to the original estimate and based upon the date received. Additional labor required will be calculated and invoiced at the show site rate.

Schedule Dates	Schedule Start Time	Schedule End Time	Number of Lifts/Workers
MM/DD/YR	AM PM	AM PM	
MM/DD/YR	AM PM	AM PM	

Schedule Dates	Schedule Start Time	Schedule End Time	Number of Lifts/Workers
MM/DD/YR	AM PM	AM PM	
MM/DD/YR	AM PM	AM PM	

Schedule Dates	Schedule Start Time	Schedule End Time	Number of Lifts/Workers
MM/DD/YR	AM PM	AM PM	
MM/DD/YR	AM PM	AM PM	

Schedule Dates	Schedule Start Time	Schedule End Time	Number of Lifts/Workers
MM/DD/YR	AM PM	AM PM	
MM/DD/YR	AM PM	AM PM	

Total and Sign: Return to Fax: 866.329.1437 • International Fax: 702.263.1520

Please Sign

X

Authorized Signature

Authorized Name - Please Print | Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events.

Total Payment Enclosed $

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Notice of Intent to Use EAC and Policies and Procedures

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Form Deadline Date:
December 27, 2016

Company Name | Email | Phone Number | Booth Number



Attention:

- This form is to be completed by the Exhibitor

An Exhibitor Appointed Contractor (EAC) is a company other than the "general or official" service provider on the show that requires access to your booth during installation and dismantling. The EAC may only provide services in the facility that are not designated by the facility as "exclusive" to a designated provider, or by the show organizer in a contract as an exclusive service for the "general or official" service provider or other third party.

No EAC will be allowed to work in an exhibitor's booth if this Notice of Intent to Use EAC and Policies and Procedures form, a valid Certificate of Insurance and the Agreement, and Rules and Regulations between GES and the EAC form is not completed by an authorized representative and received by GES by the deadline indicated above. This Notice of Intent to Use EAC and Policies and Procedures form must be completed for every third party (as well as any other third party ordering or requesting services from GES on behalf of exhibitor) at the above show. Multiple booths are not to be listed on one form.

Exhibitor Appointed Contractor: _____

Contact Name: _____ Cell Phone: _____

Street Address: _____ Email: _____

City: _____ State: _____ Zip/Postal Code: _____

Office Phone: (area code) _____ Fax: (area code) _____

Description of proposed service for Exhibitor: _____

This form will only be accepted if it is executed by an authorized representative of the exhibiting company, and must include:

- An executed Agreement and Rules and Regulations between GES and EAC.
- A valid certificate of insurance prepared by the EAC's insurance agent with the minimum coverages as set forth in the Agreement and Rules and Regulations between GES and EAC.

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Please Sign

X _____
Cardholder's Signature

_____
Cardholder's Name - Please Print Date

Review and Return

Return to Fax: 866.329.1437 • International Fax: 702.263.1520

GES shall have no liability to any party for damage or injuries caused by exhibitor or its third party agents. It is the exhibitor's responsibility to provide its EACs with all show rules and regulations as set forth in the exhibitor space lease and the Exhibitor Services Manual. Exhibitor agrees to indemnify and defend GES for the actions of its agents and exhibitor appointed contractors. The exhibitor agrees that it is ultimately responsible for all services in connection with the exhibit, including freight, rentals and labor. Exhibitor agrees to be responsible for any losses, damages or injuries that are caused by or attributed to EACs that are not covered or provided by EAC's insurance.

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Agreement and Rules and Regulations between GES and EAC

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Form Deadline Date:
December 27, 2016

Company Name	Email	Phone Number	Booth Number



Attention:

- This form is to be completed by the EAC

The undersigned Exhibitor Appointed Contractor (EAC) has been designated by an exhibitor to perform certain services for the exhibitor at the above referenced show. In consideration of the show organizer and GES permitting the EAC to perform such services at the show, the EAC and GES hereby agree as follows:

Rules and Regulations

1. EAC agrees to comply with all rules and regulations of the show as outlined in this agreement, the Exhibitor Services Manual, including all union rules and regulations, and accept liability for any negligent actions.
2. EAC agrees that it must ascertain and comply with all rules and regulations of the venue, Show Management, and/or the Official Service Provider in order to create a safe work environment. A failure to do so can result in a delay or termination of your right to continue work if the condition cannot be corrected.
3. EAC agrees that the show site, dock and surrounding areas are active work zones and the EAC, its agents, employees and representatives are present at their own risk. Entry into the dock area is prohibited.
4. EAC must have all business licenses and permits required by the State and City governments and the convention facility management prior to commencing work. A certificate of insurance naming GES as an additional insured with appropriate insurance limits prepared by the EAC's insurance agent must be submitted to GES at least 30 days prior to the first date of move-in.
5. This Agreement and Rules and Regulations between GES and EAC must be completed by an authorized representative of EAC and returned to GES before the deadline noted above.
6. If the EAC fails to provide the documentation required in paragraphs 4 and 5 above, the exhibitor will be required to use GES for such services at the prevailing rates set forth in the Exhibitor Services Manual.
7. EAC shall provide, if requested, evidence to Global Experience Specialists, Inc. (GES) that it possesses applicable and current labor contracts and must comply with all labor agreements and practices. The EAC must not commit or allow to be committed by persons in its employment any acts that could lead to work stoppages, strikes or labor problems.
8. EAC will be responsible for all reasonable costs related to its operation, including overtime pay for stewards, restoration of exhibit space to its initial condition, etc. Where applicable a one hour minimum labor charge will be charged at the appropriate steward rate of pay per day/per union to either the EAC/exhibitor depending upon the billing arrangement set up with GES (based upon EAC not number of booths).
9. The show aisles and public spaces are not part of the exhibitor's booth. Therefore, EAC is required to confine all activities to the exhibit space of the exhibitor who has given a valid order for services. Exhibitors may be charged for costs related to movement of its property if the EAC does not contain its operations within the confines of the booth. No service desks, storage areas or other work facilities will be located anywhere in the building. The show aisles and public space are not a part of the exhibitor's booth space and must be kept clear at all times.
10. During show hours, only EACs with exhibit badges will be permitted on the exhibit floor. No EAC will be permitted on the exhibit floor during show hours without the proper Convention name badge supplied by the exhibiting company. EAC must furnish Show Management and GES with the names of all on-site employees who will be working on the show floor and ensure that they have and wear identification badges at all times necessary as determined by Show Management.
11. EAC has attached herewith certificates of insurance confirming the following required insurance:
    - Commercial General Liability, including contractual liability, with limits of not less than $1,000,000 each occurrence, $2,000,000 general aggregate and $2,000,000 products & completed operations aggregate.
    - Automobile Liability with a limit of not less than $1,000,000 combined single limit - each accident.
    - Workers Compensation, as required by law, with Employers Liability Limits of not less than $1,000,000 each accident, $1,000,000 disease - each employee and $1,000,000 disease - policy limit.
    - Umbrella/Excess Liability with a limit of not less than $1,000,000 each occurrence/aggregate.
    - All Policies (except Worker's Compensation) shall name Global Experience Specialists, Inc. (GES) (Official Service Provider), New York State Podiatric Medical Association (Show Management), New York Podiatric Clinical Conference and Exhibition (Show) and New York Marriott Marquis (Facility) as additional insureds on a primary and non-contributory basis per the attached sample certificate of insurance.
12. EAC agrees to indemnify, defend and hold the Show Management, the Facility and Global Experience Specialists, Inc. (GES) harmless from and against any and all claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, arising out of EAC's operations, including supervision of GES provided labor. EAC also agrees to reimburse GES for all attorney's fees and costs incurred in connection with any and all claims, lawsuits and counterclaims that should arise out of EAC's failure to adhere to the terms of this agreement.
13. Solicitation of business on the show floor is strictly prohibited. If EAC attempts to provide services designated to another party as "exclusive" or is discovered soliciting on the show floor including the distribution of official company literature, or otherwise does not comply with the rules, the company may be removed from the show floor, and the exhibitor will not be able to use that company for the remainder of the event.
14. EAC/ exhibitor may not move freight from one booth to another booth, or to meeting rooms. GES must provide labor.
15. EAC must coordinate all of its activities with Global Experience Specialists, Inc. (GES).
16. The exhibitor or its EAC should order services required from GES and the Exhibit Hall in advance. Ordering labor or services onsite (which contractors may not be prepared to provide immediately) may delay the set-up of your booth or force your set-up into overtime.

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Agreement and Rules and Regulations between GES and EAC

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Form Deadline Date:
December 27, 2016

Company Name	Email	Phone Number	Booth Number

Rules and Regulations (continued)

17. The exhibitor or its EAC should take steps to protect the exhibitor and the EAC's product in the booth by arranging for booth security and/or cages. GES is not responsible for items left unattended on the show floor.
18. EAC agrees GES is not responsible for any items stored in empty containers. Do not store empty cartons inside of empty crates. Cartons are returned from storage before crates so exhibitors may begin packing their product.
19. EAC/exhibitor agrees to keep "No Freight Aisles" clear at all times. If GES is required to rearrange any material situated in a clearly identified "No Freight Aisle," the exhibitor or the EAC depending upon the billing arrangements with GES will be charged a one hour minimum for forklift rental and labor.
20. EAC/exhibitor agrees that all outbound freight bills should be turned into the service desk on a timely basis. Holding freight bills until late in the day or turning in large amounts of freight bills to the GES Servicenter at one time may delay outbound truck scheduling and subsequently force your loading out into overtime.
21. During tear down, pull all manageable structures back from aisle carpet lines. Electronics, mannequins, etc. should be placed in the center of the booth.
22. Be aware of vehicle traffic inside and outside of the facility. All attendees should be aware of their surroundings and all individuals are solely responsible for their own safety in parking lots, driveways, access roads and non-exhibit hall areas.
23. Label empty cartons and crates for storage as soon as they are ready. Holding back on "empties" only adds congestion to the aisles.
24. For services such as electrical, plumbing, telephone, cleaning and drayage, no service provider other than the Official Service Provider will be approved. This regulation is necessary due to licensing, insurance and work done on equipment and facilities owned by parties other than the exhibitor. Exhibitors shall provide only the material and equipment they own and those materials are to be used only in their exhibit space.
25. Smoking is prohibited in most facilities. Smoking shall only be allowed in designated areas.
26. This agreement is to be interpreted under the laws of the State of Nevada.
27. A faxed signature will serve as an original signature and will stand as a fully executed agreement once faxed to and received by GES.

Authorized Signature of EAC:

Please Sign

X _____
Cardholder's Signature

_____
Cardholder's Name - Please Print Date

Review and Return

Return with Certificate of Insurance to: Global Experience Specialists, Inc. (GES), Exhibitor Services, 125 North Street, Teterboro, NJ 07608

Printed Name: _____

Title: _____

Company: _____

Address: _____ City: _____ State: _____ Zip/Postal Code: _____

Contact Name at Show Site: _____

Office Phone: _____ Cell Phone at Show Site: _____

Official Use Only Accepted by GES Authorized Representative:
X
Authorized Signature
Authorized Name - Please Print Date

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ACORD 1. **CERTIFICATE OF LIABILITY INSURANCE** | DATE (MM/DD/YY) 01/01/17

PRODUCER

ABC Insurance Agency **Fax: (212) 555-6100**
1234 Broker Lane
New York, NY 10895
Attn: Joe Agent (212) 555-6102 ext. 1234

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSUREERS AFFORDING COVERAGE

INSURED 2.

Big Boom Company, Inc.
1234 Corporate Lane
New York, NY 10895
Attn: Joe Smith
Phone: (212) 555-5349 **Fax: (212) 555-9819**

INSURER A: **Hartford Insurance Company of Illinois**
INSURER B: **Aetna Casualty & Surety Company**
INSURER C: **Travelers Insurance Company**
INSURER D: **Royal Insurance Company**
INSURER E:

COVERAGES

3. THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OF CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	4. TYPE OF INSURANCE	POLICY NUMBER	7. POLICY EFFECTIVE DATE (MM/DD/YY)	8. POLICY EXPIRATION DATE (MM/DD/YY)	9. LIMITS	
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☒ OCCUR ☐ _____ ☐ _____ GENERAL AGGREGATE LIMIT APPLIES PER ☐ POLICY ☐ PROJECT ☐ LOC	000P98298-AI1	01/01/17	01/01/18	EACH OCCURRENCE FIRE DAMAGE (Any one fire) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGRREGATE PRODUCTS-COMP/OP AGG	$1,000,000 $ 50,000 $ 5,000 $1,000,000 $2,000,000 $2,000,000
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS ☐ _____ ☐	SKLS-029499S	01/01/17	01/01/18	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1,000,000 $ $ $
	GARAGE LIABILITY ☐ ANY AUTO ☐				AUTO ONLY-EA ACCIDENT OTHER THAN AUTO ONLY: $	$
A	UMBRELLA/EXCESS LIABILITY ☒ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $	XL1234567	01/01/17	01/01/18	EACH OCCURRENCE AGGREGATE	$1,000,000 $1,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	A4145-SS-PJ37	01/01/17	01/01/18	X WC STATU-ORY LIMITS ☐ OTHER E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE -POLICY LIMIT	 $1,000,000 $1,000,000 $1,000,000
D	OTHER				Each Occurrence & Aggregate	

SAMPLE COPY

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

5. Global Experience Specialists, Inc. (GES) (Official Service Provider), New York State Podiatric Medical Association (Show Management), New York Marriott Marquis (Facility), and New York Podiatric Clinical Conference and Exhibition (Show) are hereby named as additional insured, except for Workers' Compensation. Global Experience Specialists, Inc. (GES) and/or the consignor are included as Loss Payee. The insurance provided for the benefit of Global Experience Specialists, Inc. (GES), shall be primary insurance as respects any claim, loss, or liability, arising out of the Named Insured's operations for which the Named Insured is liable. Any other insurance maintained by GES shall be excess and non-contributory. Show date(s) are: January 27 - 29, 2017 at city of New York.

CERTIFICATE HOLDER | X | **ADDITIONAL INSURED; INSURER LETTER: X** | **CANCELLATION**

6. Global Experience Specialists, Inc. (GES)
Exhibitor Services
125 North Street
Teterboro, NJ 07608

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OF REPRESENTATIONS

AUTHORIZED REPRESENTATIVE 10.

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1. **Producer:** Insurance Agent / Broker who issues certificate.
2. **Name of Insured:** Must be the legal name of contracting party.
3. **Types of Insurance:** Must include types required by contract. See General Information form in this Exhibitor Services Manual.
4. **Form of Coverage:** Must be "occurrence" form of coverage.
5. **Name of Additional Insureds:** Global Experience Specialists, Inc. (GES) (Official Service Provider), New York State Podiatric Medical Association (Show Management), New York Podiatric Clinical Conference and Exhibition (Show) and New York Marriott Marquis (Facility) as additional insureds on a primary and non-contributory basis.
6. **Certificate Holder:** Must be Global Experience Specialists, Inc. (GES)
7. **Policy Effective Date:** Must be prior to or coincidental with the first day of Exhibitor Move-In.
8. **Policy Expiration Date:** Must be on or after the last day of Exhibitor Move-Out.
9. **Limits of Insurance:** Must be the same or greater than required by contract. See #11 on Agreement and Rules and Regulations between GES and EAC.
10. **Authorized Representative:** Must be signed (not stamped) by an authorized representative of Producer.

Show Site Work Rules

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Union Information

To assist you in planning your participation in your show, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling.

Teamsters, Hilo Operators, Helpers/Checkers

Teamsters handle freight at the exhibit hall. They unload trucks or vehicles. Teamsters also provide rigging of machinery, moving services and spotting machinery in booths. Customarily, this service must be ordered as needed at the exhibitor's expense.

Carpenters and Expos

Carpenters and Expos handle the erection and dismantling of all display and exhibitor booths. This includes all display work as well as crating and uncrating of machinery and equipment. Carpenters and Expos handle installation of drape background, table skirting and other items of a decorative nature. Carpenters install all carpeting and floor coverings, either rental and/or exhibitor owned. Expos deliver freight, furniture, and floor covering.

Electrical Union

Electricians handle all electrical work, which includes supplying power lines to your booth, connecting equipment to outlets and installing signs or headers that are lighted, unless they are permanently a part of the exhibit back wall. Exhibitors and their full time personnel will be able to screw their own light bulbs in any of the fixtures in their booths, with the exception of neon. Exhibitors and their full-time personnel will be able to assemble and install lights in their exhibits, as long as they are products made by their company, and as long as those fixtures will not be energized.

What Can Exhibitors Do Without Union Personnel?

Contrary to popular belief, exhibitors are allowed to do some work within the privacy of their own booths. This guide should help. Any exhibitor or his full time employees may set up and take down "pop-up" displays, provided they are no longer than 10 feet, and can be handled by one person using no tools and completing the job within 1/2 hour. Exhibitors are allowed to unpack and repack their own product (if in cartons, not cases or crates). They can carry into their booth merchandise that one person can hand carry in. This does not mean that if an exhibitor has 50 cartons in a truck, he can make 50 trips to his booth. Exhibitors are allowed to do the technical work to their machines, such as balancing, programming, cleaning of machines, etc.

Flameproofing

Table coverings as well as booth equipment must be made of a non-flammable material. All decorative materials must be fire resistant and in accord with the standards established by the National Board of Fire Underwriters. Certificates attesting to the fact that all materials referred to above have been flameproofed in accordance with Section C-19-161.1 must be notarized and submitted upon request. Flameproofing which is not in accordance with the New York City Administrative Code is a violation and unacceptable.

Gratuities

Our work rules prohibit the solicitation or acceptance of tips in cash, product or gifts in kind by any employee (union or non-union). Our employees are paid appropriate wages denoting professional status, therefore tipping of any kind is not allowed.

Work Zone

Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.

Always Honest Hotline

GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest Hotline at (866) 225-8230 to report fraudulent or unethical behavior.

Stop. Think. Safety.

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Safety is very important for everyone working in the Exhibit Hall.

GES values safety throughout our organization and demonstrates it in the work we perform. By following the safety guidelines below you will be doing your part in creating a safe work environment.

Safety Guidelines:

- Only authorized personnel and employees allowed, all others are prohibited.
- This is an active work zone.
- All exhibitors and attendees enter at their own risk. Do not enter the dock/yard areas.
- Only authorized personnel and employees allowed, all others are prohibited.
- This is an active work zone.
- Stay clear of heavy machinery.
- Never stand on furniture.
- Wear closed toe shoes.
- Clean up or report spills.
- Keep aisles free and clear of any and all debris.
- Practice good housekeeping.
- Check electrical cords for damage.
- Protect valuables at show site.
- Report any fires immediately.

If you notice anything unsafe please contact a GES employee immediately.

During move in and move out individuals under the age of 18 are prohibited from being on or around the show floor. Show sites during these times are similar to a construction zone and considered to be hazardous. OSHA regulations prohibit minors from being present in a hazardous work environment.

Fire Regulations

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

All material used in construction and decoration of an exhibit must be flame retardant. Fabrics must be certified as flame retardant or a sample must be available for testing. Materials which cannot be treated to meet the requirements may not be used.

All exits and exit aisles must be kept clear and unobstructed. No furniture, signs, easels, chairs or displays may protrude into aisles. All aisles must be maintained at a minimum of eight (8) feet in width unless otherwise approved on a floor plan.

Designated "no freight" aisles must be maintained clear of crates and exhibit materials during move-in and move-out. These aisles are required for emergency access throughout the hall and to expedite freight and empty crate moving.

All fire hose racks, fire extinguishers and emergency exits must be visible and accessible at all times. This includes fire protection equipment located within exhibits. Exits and exit signs must not be covered by drapes nor obscured from view by exhibit components.

Vehicles on display must have fuel filler caps locked or sealed to prevent escape of vapors and to avoid tampering. Batteries must be disconnected. Auxiliary batteries not connected to engine starting system may be left connected. External chargers are recommended for demonstration purposes. Fuel in the fuel tank shall not exceed one quarter (1/4) of the tank capacity or five (5) gallons, whichever is less.

Combustible materials cannot be stored beneath display vehicles. Space beneath vehicles must be clear and visible except for permitted electrical supplies.

Vehicles in building for unloading must not be left with engine idling. Exhaust gases present extreme hazards to workers on catwalks. If an engine cannot be shut down, the vehicle must be removed from the building as quickly as possible.

Compressed air cylinders, including LPG, are prohibited unless approved by the fire prevention office. Flammable gases, i.e., butane, propane, natural gas, et al; are subject to prior approval. Nonflammable compressed gas cylinders must be secured in an upright position with gauges and regulator protected against physical damage.

All 110 volt extension cords shall be three-wire (grounded), #14 or larger AWG, copper wire. Connectors must not be supported by cords. Two wire "Zip Cords" are not permitted other than factory installed appliance connectors, these may not exceed six (6) feet in length and must be UL approved.

Cube tap adapters are prohibited (Uniform Fire Code 8507). Multi-plug adapters must be UL approved and have built-in overload protection. Connectors must not be used to exceed their listed ampere rating.

Electrical work under carpets must be done, or supervised, by the electrical contractor. All wiring on the floor must be Type "SO" cord, insulated to qualify for "extra hard usage", must be No. 12AWG or larger, and must be protected against injury or damage.

All temporary wiring must be accessible and free from debris and storage materials. Hard backed booths must have power supplies dropped within the booth.

No storage of any kind is allowed behind booths or near electrical service. Materials for handouts must be limited to one day supply and stored neatly within the booth. Violators will be notified and if the materials are not removed by show opening, show decorator will remove and store them at exhibitors expense, without access until the break of the show.

Areas enclosed by solid walls and ceilings must be equipped with approved smoke detectors.

All empty cartons or crates must be labeled and removed for storage or they will be removed as trash. Crates are not to be used as exhibit supports.

Flammable or combustible liquids are prohibited inside of buildings except as approved by the fire prevention office. Flammable thinners, solvents and paints including aerosol cans are strictly prohibited within the building.

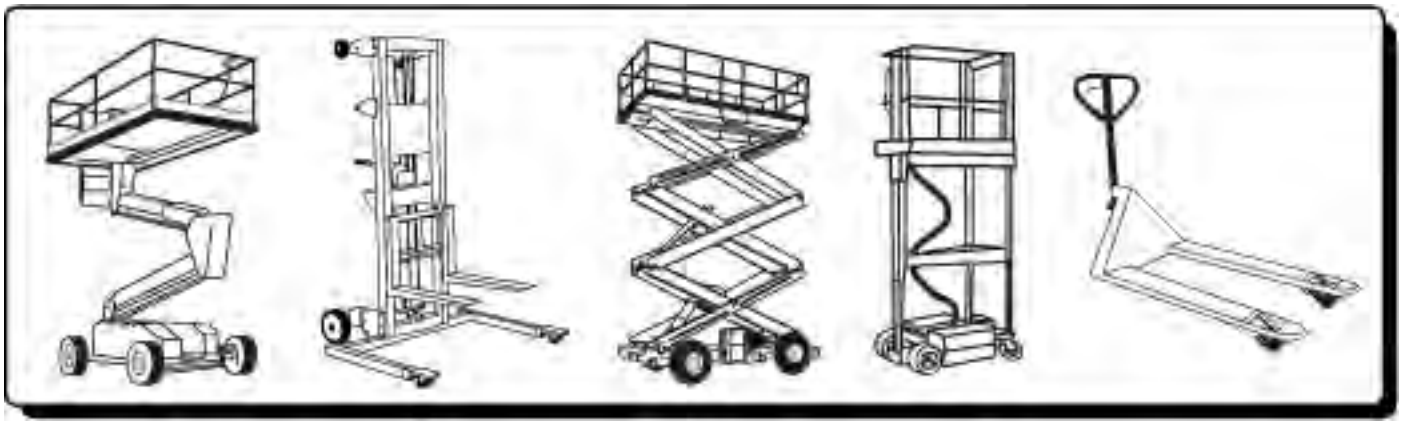
Cooking and warming devices shall be electric. Sterno may be used for warming trays. Cooking devices shall be approved by a recognized testing laboratory; e.g., U.L., F.M. Cooking, warming devices, and/or heated products shall be isolated from the public by either placing the device a minimum of four (4) feet back from the front of the booth or provide a plexiglass shield 18 inches high, ¼ inch thick across the front, and down both sides of the demonstration area. Decorative candles are not permitted.

Heat producing equipment is prohibited. Examples of prohibited equipment include, welding, soldering, or any open flame devices.

Operation of All Mechanical Lifts

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017



Attention all exhibitors:

- The operation or use of all motorized equipment for installation of booth structures or signs is not permitted by exhibitors or their appointed contractors.
- The operation or use of motorized or mechanical equipment, including mechanical scooters and carts, is not permitted by exhibitors or their appointed contractors for material handling. The use or prohibition of motorized scooters is controlled by and subject to the facility's rules, regulations and guidelines.
- All lifts, scooters, pallet jacks, dollies and manpower must be provided by the official service provider.
- Scooters and carts may only be used by the individuals to whom the scooters and carts are issued. GES equipment is for use by GES employees only. Please do not take it for your use.

Work Zone

- Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present on the show floor at their own risk.

Thank you for your complete cooperation.

GES Payment Policy

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

Payment for Services

GES requires payment in full at the time services are ordered. Further, GES requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labor, material handling, or any applicable fuel or energy surcharges.

Discount Prices

To qualify for discount pricing, orders must be received with payment on or before the discount price deadline(s).

Method of Payment

GES accepts MasterCard, Visa, American Express, check and bank ACH/Wire transfer.

Purchase orders are not considered payment. All payments must be made in U.S. funds drawn on a U.S. Bank. Exhibitors will be charged a $50.00 fee for returned NSF checks.

Third Party Billing

Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. GES reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. See Third Party Billing Request form.

Tax Exempt

If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exemption Certificate for that state. Please send the above information to the GES office for this show.

Taxes vary by location and will be added to your invoice if you do not submit your tax exempt certificate prior to the deadline.

Adjustments and Cancellations

No adjustments to invoices will be made after the close of the show.

Please refer to the individual forms for labor and furnishings for cancellation fees. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order, based upon the status of move-in, work performed and/or GES set-up costs or expenses.

A minimum non-refundable deposit of $25.00 will be applied towards the invoice, unless there is a cancellation of your order. Additionally, GES retains the right to implement/assess a fuel or energy surcharge on all services as necessary based upon market conditions.

GES Terms and Conditions of Contract

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

New York Podiatric Clinical Conference and Exhibition
New York Marriott Marquis
January 27 - 29, 2017

GES Terms & Conditions are subject to change at GES' sole discretion without notice to any parties.

I. Definitions

GES: Global Experience Specialists, Inc., is hereinafter referred to as GES and/or GES Logistics, and/or Trade Show Electrical (a/k/a TSE) and/or Trade Show Rigging (a/k/a TSR) and their employees; Agents: GES' agents, sub-contractors, carriers, and the agents of each; Customer: Exhibitor or other party requesting Services from GES; Goods: Exhibits, property, and commodities of any type for which GES is requested to perform Services; Carrier: Motor carrier, van line, air carrier, or air or surface freight forwarder; Shipper: Party who tenders Goods to Carrier for transportation; Cold Storage: Holding of Goods in a climate controlled area; Accessible Storage: Holding of Goods in an area from which Goods may be removed during shows; Services: Warehousing, transportation, drayage, un-supervised labor, supervised labor and/or related services; Show Site: The venue or place where an exposition or event takes place; Supervised Labor (OK To Proceed): Union labor that is provided to a Customer to install or dismantle a booth or exhibit space, and is supervised and/or directed by GES; Un-Supervised Labor (Do Not Proceed): Union labor that is provided to a Customer to install or dismantle a booth or exhibit space and pursuant to Customer's election is not supervised and/or directed by GES. Customer assumes the responsibility and any liability arising therefrom, for the work of union labor when Customer elects to use un-supervised labor.

II. Scope

These Terms and Conditions shall be binding upon Customer, GES, and their respective Agents and representatives, including but not limited to Customer contracted labor such as Customer Appointed Contractors and Installation and Dismantle Companies, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability.

III. Customer Obligations

a. Payment for services. Customer shall be liable for all unpaid charges for services performed by GES or Agents. Customer authorizes GES to charge its credit card directly for services rendered on Customer's behalf after departure, by placing an order on-line, via fax, phone or through a work order on site.
b. Credit Terms. All charges are due before Services are performed unless other arrangements have been made in advance. GES has the right to require prepayment or guarantee of the charges at the time of request for Services. A failure to pay timely will result in Customer having to pay in cash in advance for future services. GES retains its right to hold Customer Goods for non-payment. If a credit card is provided to GES, GES is authorized to bill to such credit card any unpaid charges for services provided to Customer, including charges for return shipping. Any charges not paid within 30 days of delivery will be subject to interest at 1 ½% per month until paid.

IV. Mutual Obligation Indemnification

a. Customer to GES: Customer shall defend, hold harmless and indemnify GES from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods, relating to or arising from performance of Services herein. Customer agrees to indemnify and hold GES harmless for any and all acts of its representatives and agents, including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subtenant or other user of its space or any agents or employees engaged in business on behalf of Customer or present at Customer's invitation, including supervision of labor secured through GES. Customer's obligations under this provision shall not apply to GES' own negligence and/or willful misconduct. Customer acknowledges that the show site is an active work zone and customer, its agents, employees and representatives are present at their own risk.
b. GES to Customer: To the extent of GES' own negligence and/or willful misconduct, and subject to the limitations of liability below, GES shall defend, hold harmless and indemnify Customer from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods. GES' obligations under this provision shall not apply to claims for bodily injury arising a) from Customer's presence in areas which have been marked as “off limits to exhibitors”; and b) when exhibitors are present in the facility prior or subsequent to the effective dates or hours of Exhibitor's space lease with show management.

V. Disclaimer and Limitation of Liability

Under no circumstances will any party be liable for special, incidental, consequential indirect or punitive damages, including but not limited to loss of profits or income. GES shall be liable, subject to the limitations contained herein, for loss or damage to goods only if such loss or damage is caused by the direct negligence or willful misconduct of GES. Claims presented for loss or damage arising out of incidents referenced in section VI herein will be denied.

VI. No Liability for Loss or Damage to Goods

a. Condition of Goods: GES shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GES shall not be liable for ordinary wear and tear in handling of Goods or for damage to shrink wrapped Goods. All Goods shall be able to withstand handling by heavy equipment, including but not limited to forklifts, cranes, or dollies. It is the Customer's responsibility to ensure that Goods are packaged correctly prior to shipment or movement on or off the Show floor.
b. Receipt of Goods: GES shall not be liable for Goods received without receipts, freight bills, or specified piece count on receipts or freight bills, or for bulk shipments (i.e., UPS, air freight, or van lines). Such Goods shall be delivered to booth without the guarantee of piece count or condition.
c. Force Majeure: GES shall not be liable for loss or damage that results from Acts of God, weather conditions, act or default of Customer, shipper, or the owner of the Goods, inherent nature of the Goods, public enemy, public authority, labor disputes, and acts of terrorism or war.
d. Cold Storage. Goods requiring cold storage are stored at Customer's own risk. GES assumes no liability or responsibility for Cold Storage.
e. Accessible Storage: GES assumes no liability for loss or damage to Goods while in Accessible Storage. Storage charges are for the use of space and are not a form of insurance, or a guarantee of security.
f. Unattended Goods: GES assumes no liability for loss or damage to unattended Goods received at Show Site at any time from the point of receipt of inbound Goods until the loading of the outbound Goods, including the entire term of the respective show or exhibition. Customer is responsible for insuring its own Goods for any and all risk of loss.
g. Empty Storage: GES assumes no liability for loss or damage to Goods or crates, or the contents therein, while containers are in Empty Storage. It is Customer's sole responsibility to affix the appropriate labels available at the GES Service Desk for empty container storage, and ensures that any pre-existing empty labels are removed.
h. Forced Freight: GES is not liable for Customer Goods left on the show floor after the show closing deadline, with or without a Material Handling Services/Straight Bill of Lading signed by Customer. It is Customer's responsibility to complete accurate paperwork for shipping and to ensure Customer Goods are properly labeled. If Customer Goods remain on the floor after the show closing deadline, GES has the right to remove the Customer Goods. GES is authorized by Customer to proceed in the manner chosen by Customer on the Order of Material Handling Services/Straight Bill of Lading, if one has been completed, or otherwise to ship Customer Goods at the discretion of GES and at Customer's expense. GES shall incur no liability for such shipment. GES retains the right to dispose of Customer Goods without liability if left on the show floor unattended, without labels or not correctly labeled.
i. Concealed Damage: GES shall not be liable for concealed loss or damage including but not limited to; glass, electronic equipment, prototypes, original art, uncrated Goods, or improperly packaged or labeled Goods.
j. Unattended Booth: GES shall not be liable for any loss or damage occurring while the Goods are unattended in Customer's booth at any time, including, but not limited to, the time the Goods are delivered to the dock until the time the Goods are received by Customer's chosen carrier. All Material Handling Forms and/or Straight Bills of Lading covering outgoing Goods submitted to GES will be checked at the time of pickup from the booth and corrections to the count or condition will be documented where discrepancies exist.
k. Hanging items from Booth: Customer shall not hang any articles, merchandise, product, advertisements, or other similar items from GES supplied booth materials (this includes but is not limited to GES panels or pipe and drape), utilized in Customer's own booth set up or in areas occupied by the show organizer or third parties. If Customer does hang any prohibited items, Customer alone shall be held liable for any damages, costs, actions or injuries resulting from the hanging of such item(s). GES shall have no liability for any damages, costs, actions or injuries arising out of Customer's failure to comply with this provision.

VII. Measure of Damage

a. Sole Relief: If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to $.50 (USD) per pound with a maximum liability of $100.00 (USD) per container, or $1,500.00 (USD) per shipment whichever is less.
b. Labor: GES assumes no liability for loss, damage, or bodily injury arising out of Customer's supervision of GES provided union labor. If GES supervises labor for a fee, GES shall be liable only for actions or claims arising out of its negligent supervision. Such liability shall be limited to the cost to Customer of the supervised labor or the depreciated value of the Goods, whichever is less. If Customer elects to use unsupervised labor, then Customer assumes all liability for the actions or claims that arise out of such work, including but not limited to loss, damage or bodily injury and shall provide GES and show management with an indemnity, including defense costs, for any claims that result from Customers' supervision or failure to supervise assigned labor.

VIII. Miscellaneous

a. Insurance. GES is not an insurance company and does not offer or provide insurance. It is the obligation of Customer to ensure Goods are insured at all times. Loss or theft of the Goods in storage or in transit to and from the show and or while on the show floor is the sole responsibility of Customer. GES recommends Customer arrange for all Risk Coverage.
b. Notice of Loss or Damage: In order to have a valid claim, notice of loss or damage to Goods must be given to GES or its agent within 24 hours of occurrence (as evidenced in an Incident Report completed at Show Site by GES) or delivery of outbound Goods.
c. Filing of Claim: Any claim for loss or damage to Goods must be in writing, containing facts sufficient to identify the Goods, asserting liability for alleged loss or damage, and making claim for the payment of a specified or determinable amount of money. Such claim must be filed with the appropriate party within the time limits specified herein. Damage reports, incident reports, inspection reports, notations of shortage or damage on freight bills or other documents, do not constitute filing of a claim.
Claims for Goods alleged to be lost, stolen or damaged at the Show Site must be received in writing by GES within thirty (30) days after the close of the show. Claims for Goods alleged to be lost or damaged during transit must be received by the responsible party within nine (9) months of date of delivery of Goods. GES Logistics subcontracts the movement of Goods to third party carriers. Claims for damage in transit should be made directly with your carrier as shown on the Material Handling form/ Bill of Lading.
In the event of a dispute with GES, Customer will not withhold payment or any amount due GES for Services as an offset against the amount of the alleged loss or damage. Customer agrees to pay GES prior to the close of the show for all such charges and further agrees that any claim Customer may have against GES shall be pursued independently by Customer as a separate action to be resolved on its own merits. GES retains the right to pursue collection on amounts owed after show close, without regard to any amount alleged to be owed for damage, or loss.
d. Filing of Suit: Any action at law regarding loss or damage to Goods must be filed within one (1) year of the date of declination of any part of a claim (logistics claims excluded).

IX. Jurisdiction, Choice of Forum

These Terms and Conditions of Contract shall be governed by and construed in accordance with the applicable laws of the United States or, alternatively, and depending on jurisdiction, the laws of the State of Nevada. The parties hereby submit to jurisdiction and venue in the United States Federal District Court of Nevada, or as applicable depending upon jurisdiction, the County Circuit Court in Clark County, Nevada.

X. Advanced Warehousing/Temporary Storage/Long Term Storage

All terms and conditions relative to Advanced Warehousing/Temporary Storage/Long Term Storage are contained in separate agreements titled "Storage Agreement." In the event that a Storage Agreement is not executed between the parties, the following shall apply with respect to GES' liability for Customer Goods. The responsibility of GES with respect to Customer Goods is limited to the exercise of ordinary care and diligence in handling and storing of Customer Goods. GES shall be liable only for loss or damage to Goods caused by GES' sole negligence. GES' liability is limited to $.60 (USD) per pound with a maximum liability of $100.00 (USD) per container, or $1,500.00 (USD) per shipment whichever is less. In case of partial loss or damage, the maximum liability shall be prorated based on weight. GES is not responsible for any loss or damage to Goods caused by, but not limited to fire, theft, the elements, vandalism, moisture, vermin, mechanical breakdown or failure, freezing or changes in temperature, as well as any other causes beyond GES' immediate control. GES is not responsible for the marring, scratching or breakage of glass or other fragile items. GES is not liable for the mechanical functions of instruments or appliances even if such articles are packed or unpacked by GES. In no event shall GES be liable for special, incidental, indirect or consequential damages, including business loss of any kind, resulting from any damage to or loss of the Goods or from any act or failure to act. Customer pays storage fees or costs for advance warehousing for use of the space only. There is no guarantee of security or representations made by GES as to appropriateness of the conditions for Customer Goods. The risk of loss remains Customer's alone and GES recommends the Customer carry and maintain insurance in amounts sufficient to cover its risk.

XI. Personal Data

Customer authorizes GES to use personal information ("PI") submitted to GES in connection with the Show as follows: (a) GES stores, processes and transmits credit card information only in compliance with Payment Card Industry Data Security Standards security requirements; (b) GES stores credit card information through its expiration date to better serve Customer's future event needs, unless Customer instructs GES to delete it earlier; (c) GES uses PI only as necessary to administer orders for the Show but otherwise does not disclose PI without either Customer's express authorization or a mandatory legal requirement; (d) GES retains PI of Customer's primary contacts (including name and email) on an ongoing basis to better serve Customer's future event needs until either GES' Privacy Policy requires or Customer instructs GES to delete it; and (e) GES securely stores PI including credit card information on servers located in the United States. GES protects PI with technical, organizational and other safeguards in conformity with applicable data protection laws including, without limitation, privacy laws of European Union countries. If Customer provides GES with PI of a European Union resident, then Customer warrants that it is authorized to do so for the above purposes and the parties agree to cooperate by executing further agreements as required by applicable law. Data subjects have the right to access, amend and oppose the use of their PI. GES may be contacted as provided in its Privacy Policy published at http://www.ges.com/us/legal/privacy-policy.

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