

Reminder: Provider Enrollment: Resumed Medicare Revalidation Activities

August 29, 2022

Activities have resumed with revalidation due dates starting with 1/31/2022. Don't wait to revalidate if CMS assigned a 2022 due date.

Revalidate before your due date to avoid a hold on your Medicare payments and **deactivation** of your Medicare billing privileges.

There are several ways to find your revalidation due date:

⇒ Medicare Revalidation List Tool

-Search by NPI or name.

-A due date of "TBD" (to be determined) means a revalidation due date has not been assigned by CMS.

-Instructions on how to use the tool can be found under the article titled "How to Search on the Medicare Revalidation List Tool for Due Date" Part A and Part B

⇒ Revalidation notice mailed by National Government Services

-Mailed in yellow envelope

-Sample Revalidation Letter

⇒ Internet-Based Provider Enrollment, Chain and Ownership System (PECOS)

-Sign in with user ID and password.

IMPORTANT: If a 2022 revalidation due date has not been assigned or if the due date is TBD, all unsought revalidation applications will be returned.

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Revalidate Medicare enrollment information either electronically by using the Internet Based Provider Enrollment, Chain and Ownership System (PECOS) or by submitting the appropriate CMS-855 paper application which is on the Forms page under RESOURCES at the top of the NGS website.

Already submitted your revalidation application?

Find the status of your submitted application by using the Check Provider Enrollment Application Status Tool located on the NGS website. Select Resources, then select Tools & Calculators.

If status is **“Approval Recommendation,”** you will need to contact the state agency indicated in your approval recommendation letter. For more information view the NGS article titled “Understanding the Approval Recommendation Process for Certified Providers” Part A and Part B.

Don't Forget to...

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- ⇒ **Pay the application fee.** Verify if you need to pay the fee by using the Medicare Provider Enrollment Application Fee Decision Tree Tool ([Part A](#) or [Part B](#))
- ⇒ Have an **authorized/delegated official of an organization** or the **individual provider sign and date** the CMS form(s), include newly added authorized/delegated officials. (Signatures cannot be delegated to unauthorized personnel). See our article titled “Understanding Authorized Official and Delegated Official Roles” [Part A](#) or [Part B](#).
- ⇒ Include all **required documentation**, when applicable. (license, certifications, degrees, void check, Exhibit 177, sales agreement, capitalization, bill of sale)
- ⇒ Verify **LBN** matches the IRS document, including any suffixes on the:
 - CMS application
 - Bank account
 - NPPES (NPI Numbers)
 - CMS-588 EFT form
 - State registration websites
- ⇒ Submit **both individual and group enrollment applications** for a Sole Owned Group in PECOS.